

AUGUST 11, 2026, THIRTY-THIRD MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, August 11, 2026, at 4:30 p.m. Board members present were Bittinger II, Carper, Nelson, and Dietrich, Ung was absent. Staff members present were Karen James, Board Administrative Assistant, Joshua Widman, Assistant County Attorney, Ryan Ericson, Budget and Finance Director, Melissa Thomas, HR Director, and Michelle Skaff, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. Motion by Nelson second by Dietrich to approve the August 11, 2026, agenda with the removal of the Morgue Operations Medical Examiner from the consent agenda. Carried 4-0. Copy filed.

2. Motion by Nelson second by Bittinger to receive and approve the edited minutes of the August 4, 2026 meeting. Carried 4-0. Copy filed.

Motion by Nelson second by Dietrich to approve the following items by consent.

3. To approve the claims totaling \$755,813.18. Copy filed.
- 4a. To approve the separation of Zachary Paulsen, Civilian Jailer, County Sheriff Dept., effective 08-02-2026. Resigned.; the reclassification of Anna Kern, Senior Clerk, County Treasurer Dept., effective 08-17-2026, \$24.31/hour, 4%=\$0.89/hr. Per AFSCME Courthouse – Move to Step 4. Anniversary Date: 8/18/26.; the reclassification of Le Bui, Youth Worker, Juvenile Detention, effective 08-17-2026, \$24.32/hour, 4%=\$0.92/hr. Per AFSCME Juvenile – Move to Step 2. Anniversary Date: 8/20/26.; the reclassification of Charles Nelson, Civilian Jailer, County Sheriff Dept., effective 08-17-2026, \$28.83/hour, 2%=\$0.64/hr. Per CWA Civilian – Move to Step 3. Anniversary Date: 8/22/26.; the reclassification of Dustin Johnson, Clerk III, Building Services Dept., effective 08-17-2026, \$27.94/hour, 3%=\$0.85/hr. Per AFSCME Courthouse – Move to Step 4. Anniversary Date: 8/25/26., the reclassification of Caleb Edwards, Deputy, County Sheriff Dept., effective 08-17-2026, \$44.43/hour, 11%=\$4.49/hr. Per CWA Deputy – Move to Master. Anniversary Date: 8/29/26.; the separation of Zachary Wingert, Deputy, County Sheriff Dept., effective 08-20-2026. Resigned.; the separation of Nicholas Matney, Assistant County Attorney, County Attorney Dept., effective 08-21-2026. Resigned.; the separation of Nicholas Jorgensen, Youth Worker, Juvenile Detention, effective 08-30-2026. Resigned.; the appointment of Michael Wingert, Transport Officer, County Sheriff Dept., effective 08-17-2026, \$35.00/hour. On Call Position Approved 6/30/26.; the appointment of Randy Uhl, Transport Officer, County Sheriff Dept., effective 08-17-2026, \$35.00/hour. On Call Position Approved 06/30/26.; and the appointment of Jerardo Cruz, Transport Officer, County Sheriff Dept., effective 08-17-2026, \$35.00/hour. On Call Position Approved 6/30/26. Copy filed.
- 4b. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Assistant County Attorney, County Attorney Dept. AFSCME Attorney – Entry Level: \$88,152.00/year.; Civilian Jailer, County Sheriff Dept. CWA Civilian – Entry Level: \$27.21/hour.; Youth Worker, Juvenile Detention. AFSCME Juvenile – Entry Level: \$23.40/hour. Copy filed.

Carried 4-0.

5. A public hearing was held at 4:35 p.m. for the sale of parcel #894728129008, 1213-15 Nebraska St. The Chairperson called on anyone wishing to be heard.

Motion by Bittinger second by Nelson to close the public hearing. Carried 4-0.

Motion by Dietrich second by Nelson to approve and authorize the Chairperson to sign a Resolution for the sale of parcel #894728129008, 1213-15 Nebraska St., to Ruth LLC, 2015 Peachtree Ct, Sioux City, for \$3,146.00 plus recording fees. Carried 4-0.

RESOLUTION OF THE BOARD OF SUPERVISORS
OF WOODBURY COUNTY, IOWA
RESOLUTION #14,090

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

By Ruth LLC in the sum of **Three Thousand One Hundred Forty-six Dollars & 00/100 (\$3,146.00)-----**
-----dollars.

For the following described real estate, To Wit:

Parcel #894728129008

**Lot Ten (10) Block Seventy (70) Sioux City East Addition, City of Sioux City, Woodbury County, Iowa
(1213 – 15 Nebraska Street)**

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

BE IT RESOLVED that payment is due by close of business on the day following passage of this resolution or Woodbury County may declare the sale is null and void and/or seek legal remedies to enforce the sale.

BE IT RESOLVED that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

BE IT FURTHER RESOLVED that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

SO DATED this 11th Day of August, 2026.

WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

6. Motion by Nelson second by Dietrich to receive updated position for Morgue Operations Coordinator. Carried 4-0. Copy filed.

Motion by Nelson second by Bittinger to approve the request to create the Morgue Operations Coordinator position within the Medical Examiner's Office. Carried 4-0. Copy filed.

Motion by Nelson second by Bittinger to approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Morgue Operations Coordinator, Medical Examiner's Dept. Wage Plan – Step 3: \$94,555.76/year. Carried 4-0. Copy filed.

- 7a. Motion by Nelson second by Dietrich to receive quotes for replacement of the fabric cover and structural support system for the existing salt storage bunkers located in Merville and Pierson. Carried 4-0. Copy filed.

Motion by Nelson second by Bittinger to approve quote for replacement of the fabric cover and structural support system for the existing salt storage bunkers located in Merville and Pierson. Carried 4-0. Copy filed.

- 7b. Motion by Nelson second by Dietrich to receive bids on 2007 Sterling L8500, 2004 John Deere 6615 with Mower, and Portable Office/Lab Trailer. Carried 4-0. Copy filed.

Motion by Dietrich second by Nelson to approve bids on 2007 Sterling L8500, 2004 John Deere 6615 with Mower, and Portable Office/Lab Trailer. Carried 4-0. Copy filed.

- 7c. Motion by Nelson second by Dietrich to approve the disposition of two Dodge Ram 2500's, two International 7600 Dump Trucks, two FWD Snowplow Trucks, and Ford F-350 Crew Cab. Carried 4-0. Copy filed.

8. Building Services Director Kenny Schmitz and Sheriff Chad Sheehan addressed the board in support of developing a Memorandum of Understanding (MOU) under the AFSCME Courthouse Contract to establish a differential for custodians who provide services within the jail. Carried 4-0. Copy filed.

Motion by Nelson second by Bittinger to approve the request to develop a Memorandum of Understanding (MOU) under the AFSCME Courthouse Contract to establish a differential for custodians who provide services within the jail. Carried 4-0. Copy filed.

9. Motion by Nelson second by Dietrich to approve an amendment of the FY27 – EMS Pickup/Plow Project to be paid from Gaming. Carried 4-0. Copy filed.
- 10a. Motion by Nelson second by Dietrich to approve and authorize the Chairperson to sign a Resolution declaring an official intent under Treasury Regulation 1.150-2 to issue debt to reimburse the County for certain original expenditures paid in connection with specified projects. Carried 4-0.

RESOLUTION #14,091

RESOLUTION DECLARING AN OFFICIAL INTENT UNDER
TREASURY REGULATION 1.150-2 TO ISSUE DEBT TO
REIMBURSE THE COUNTY FOR CERTAIN ORIGINAL
EXPENDITURES PAID IN CONNECTION WITH SPECIFIED
PROJECTS

WHEREAS, the County anticipates making cash expenditures for one or more capital improvement projects, generally described below (each of which shall hereinafter be referred to as a "Project"); and

WHEREAS, the County reasonably expects to issue debt to reimburse the costs of a Project; and

WHEREAS, the Board believes it is consistent with the County's budgetary and financial circumstances to issue this declaration of official intent.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, STATE OF IOWA:

Section 1. That this Resolution be and does hereby serve as a declaration of official intent under Treasury Regulation 1.150-2.

Section 2. That it is reasonably expected that capital expenditures will be made in respect of the following Project(s), from time to time and in such amounts as this Board determines to be necessary or desirable under the circumstances then and there existing.

Section 3. That the County reasonably expects to reimburse all or a portion of the following expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the County in the future.

Section 4. That the total estimated costs of the Project(s), the maximum principal amount of the bonds, notes or other indebtedness to be issued for the foregoing Project(s) and the estimated dates of completion of the Project(s) are reasonably expected to be as follows:

<u>Project</u>	<u>Fund from which original expenditures are to <u>be Advanced</u></u>	<u>Total Estimated Cost</u>	<u>Amount of Borrowing Anticipated</u>	<u>Estimated Date of Completion</u>
Trosper-Hoyt Entrance, ADA Ramp, and Facade	_____	\$ 160,000	\$ 160,000	_____
Conservation Department Water Fall, retaining wall, and sidewalk	_____	\$ 101,475	\$ 101,475	_____
Sheriff Department Body Scanner	_____	\$ 201,500	\$ 201,500	_____
WCICC Hyper- Converged Infrastructure Refresh	_____	\$ 612,918	\$ 612,918	_____
WCICC Multifunction Printers & PCs	_____	\$ 25,000	\$ 25,000	_____

Section 5. That the County reasonably expects to reimburse the above-mentioned Project costs not later than the later of eighteen months after the capital expenditures are paid or eighteen months after the property is placed in service, but in no event more than three (3) years after the original expenditure is paid.

Section 6. That this Resolution be maintained by the County Auditor in an Official Intent File maintained in the office of the Auditor and available at all times for public inspection, subject to such revisions as may be necessary.

PASSED AND APPROVED this 11th day of August, 2026.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

- 10b. Motion by Nelson second by Bittinger to approve and authorize the Chairperson to sign a Resolution fixing date for a meeting on the proposal to reallocate certain unspent proceeds of the General Obligation Capital Loan Notes, Series 2026A, of Woodbury County, Iowa, and providing the publication of notice thereof. Carried 4-0.

RESOLUTION #14,092

RESOLUTION FIXING DATE FOR A MEETING ON THE
PROPOSAL TO REALLOCATE CERTAIN UNSPENT

PROCEEDS OF THE GENERAL OBLIGATION CAPITAL
LOAN NOTES, SERIES 2026A, OF WOODBURY COUNTY,
IOWA, AND PROVIDING FOR PUBLICATION OF NOTICE
THEREOF

WHEREAS, the Board of Supervisors of Woodbury County, Iowa has previously issued its General Obligation Capital Loan Notes, Series 2026A, in the aggregate principal amount of \$1,200,000 (the "Series 2026A Notes"), for costs of i) demolition of abandoned, dilapidated, or dangerous buildings, structures or properties or the abatement of a nuisance including demolition of the old law enforcement center and acquiring, developing, and improving the geographic computer data system including hardware, software and dashboard; (ii) the erection, equipment, remodeling or reconstruction of various public building projects, including the site or grounds thereof, including replacement of an elevator at the Courthouse and replacing or repairing sidewalks at the emergency services building; and equipping various public buildings including software, hardware, fiberoptics and other equipment; and (iii) acquisition and development of land for a public park or other recreation or conservation purpose, including the Little Sioux Road project; and;

WHEREAS, certain proceeds of the Series 2026A Notes remain unspent, and County staff has recommended that not to exceed \$264,000 of such unspent proceeds originally related to the Series 2026A Notes (hereinafter referred to as the "Unspent Proceeds") be applied for (i) the erection, equipping, remodeling, reconstruction, additions or extensions of Trosper Hoyt and (ii) the erection, equipping, remodeling or reconstruction of various public building projects, including the site or grounds thereof, including replacement of a freight elevator at the Courthouse; and

WHEREAS, there being no procedure specified under Iowa law for consideration or approval of such a reallocation, it is hereby determined, pursuant to Section 331.301(5) of the Code of Iowa, that the procedure set forth in Section 331.443 should apply and that a hearing be held upon the proposal to reallocate the Unspent Proceeds to provide funds for paying costs of the equipping, remodeling, or reconstruction of public buildings.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, STATE OF IOWA:

Section 1. That this Board meet in the Board Room, County Courthouse, 620 Douglas Street, Sioux City, Iowa, at 4:45 P.M., on the 1st day of September, 2026, for the purpose of taking action on the matter of the proposed reallocation of certain Unspent Proceeds of the Series 2026A Notes to provide funds for paying costs i) the erection, equipping, remodeling, reconstruction, additions or extensions of Trosper Hoyt and (ii) the erection, equipping, remodeling or reconstruction of various public building projects, including the site or grounds thereof, including replacement of a freight elevator at the Courthouse.

Section 2. That the Auditor is hereby directed to cause one publication to be made of notice of said meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in said City, said publication to be not less than four nor more than twenty clear days before the date of said public meeting.

Section 3. The notice of the proposed action shall be in substantially the following form:

(To be published between: August 12, 2026 and August 27, 2026)

NOTICE OF MEETING OF THE BOARD OF SUPERVISORS OF WOODBURY
COUNTY, STATE OF IOWA, ON THE MATTER OF THE PROPOSED
REALLOCATION OF CERTAIN UNSPENT PROCEEDS OF THE GENERAL
OBLIGATION CAPITAL LOAN NOTES, SERIES 2026A, OF WOODBURY
COUNTY, IOWA, AND THE PUBLIC HEARING THEREON

PUBLIC NOTICE is hereby given that the Board of Supervisors of Woodbury County, State of Iowa, will hold a public hearing on the 1st day of September, 2026, at 4:45 P.M., in the Board Room, County Courthouse, 620 Douglas Street, Sioux City, Iowa, at which meeting the Board proposes to take additional action for the reallocation of Unspent Proceeds of the General Obligation Capital Loan Notes, Series 2026A (the "Series 2026A Notes") of Woodbury County, Iowa, in the aggregate amount of not to exceed \$264,000, in order to provide funds to pay costs of the erection, equipping, remodeling, reconstruction, additions or extensions of Trosper Hoyt and (ii) the erection, equipping, remodeling or reconstruction of various public building projects, including the site or grounds thereof, including replacement of a freight elevator at the Courthouse.

Any person interested may appear at the public hearing, either orally or in writing, and be heard as to the reallocation of said proceeds of the Series 2026A Notes for the above purposes.

This notice is given by order of the Board of Supervisors of Woodbury County, State of Iowa, as provided by Sections 331.301(5) and 331.443 of the Code of Iowa, as amended.

Dated this 11th day of August, 2026.

PASSED AND APPROVED this 11th day of August, 2026.

WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

11. Reports on committee meetings were heard.
12. Bruce Sorenson, Lawton, addressed the board regarding concerns about questions regarding removing dirt along old Highway 20 that was approved by permit.
13. Board concerns were heard.

The Board adjourned the regular meeting until August 18, 2026.

Meeting sign in sheet. Copy filed.