

**SEPTEMBER 12, 2023, THIRTY-SEVENTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS**

The Board of Supervisors met on Tuesday, September 12, 2023, at 4:00 p.m. Board members present were Nelson, Taylor, Ung, and Radig, Bittinger was absent. Staff members present were Karen James, Board Administrative Assistant, Dennis Butler, Finance and Budget Director, Joshua Widman, Assistant County Attorney, Melissa Thomas, Human Resources Director, and Michelle Skaff, Deputy Auditor/Clerk to the Board.

Motion by Ung second by Radig to go into closed session per Iowa Code Section 21.5(1)(a). Carried 4-0 on roll-call vote.

Motion by Radig second by Taylor to go out of closed session per Iowa Code Section 21.5(1)(a). Carried 4-0 on roll-call vote.

Motion by Ung second by Radig to approve \$500 for relief. Carried 4-0.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. Motion by Ung second by Taylor to approve the agenda for September 12, 2023. Carried 4-0. Copy filed.

Motion by Taylor second by Radig to approve the following items by consent:

2. To approve minutes of the September 5, 2023 meeting. Copy filed.

3. To approve the claims totaling \$747,318.61. Copy filed.

4. To approve letter to and upon the request of Rocky De Witt regarding his removal from the LEC Authority. Copy filed.

5a. To approve the appointment of Rose MacClure, Assistant County Attorney, County Attorney Dept., effective 09-13-23, \$72,540/year. Job Vacancy posted 9-21-22. Entry Level Salary: \$69,055-\$79,860/year.; the appointment of Nathan Held, Civilian Jailer, County Sheriff Dept., effective 09-25-23, \$23.97/hour. Job Vacancy posted 7-26-23. Entry Level Salary: \$23.97/hour.; the appointment of Cinthia Hernandez, Civilian Jailer, County Sheriff Dept., effective 09-25-23, \$23.97/hour. Job Vacancy Posted 7-12-23. Entry Level Salary: \$23.97/hour.; the appointment of Rebecca Schoep, Civilian Jailer, County Sheriff Dept., effective 09-25-23, \$23.97/hour. Job Vacancy Posted 8-2-23. Entry Level Salary: \$23.97/hour.; and the appointment of Estrella Vazquez, Civilian Jailer, County Sheriff Dept., effective 9-25-23, \$23.97/hour. Job Vacancy Posted 8-2-23. Entry Level Salary: \$23.97/hour. Copy filed.

5b. To approve the renewal for Employee & Family Resources (EFR) as our employee assistance provider. Copy filed.

Carried 4-0.

6. Motion by Radig second by Taylor to allocate \$1,000 (gaming Revenue) and 2 days (16 hours total) of paid time off for the employee United Way contribution campaign. Carried 4-0. Copy filed.

7. Motion by Taylor second by Ung to approve increasing Ron Koch's vacation accrual to 5 weeks and change his title to GIS Analyst effective July 15, 2023. Carried 4-0. Copy filed.

8. An update was given on the Third District Department of Corrections from Maureen Hansen. Copy filed.

9a. Motion by Nelson second by Radig to approve the contract for propane FY 2024 with Johnson Propane. Carried 4-0. Copy filed.

9b. Motion by Radig second by Nelson to receive for signatures a Resolution to Reclassify Area Service B Road. Carried 4-0.

**RESOLUTION TO RECLASSIFY AREA SERVICE B ROAD  
RESOLUTION #13,659**

**WHEREAS**, the Woodbury County Board of Supervisors in accordance with Section 309.57, (Code of Iowa) as amended and Woodbury County Ordinance #17, held a public hearing on October 12, 2021 to consider assigning roads to level B classification, and

**WHEREAS**, Woodbury County, after consultation with the County Engineer, has the authority to specify certain roads within the County as Area Service "B" roads pursuant to Iowa Code Section 309.57, and

**WHEREAS**, road use is under constant scrutiny to assure that the Secondary Road System meets the needs of county residents and landowners, and

**WHEREAS**, said road use has changed as a result of the construction of a new home on the road and a higher level of maintenance is essential to efficient operations and is determined to require Level of Service A to meet the needs for road users,

**NOW THEREFORE, BE IT RESOLVED** by the Woodbury County Board of Supervisors that has determined that the following Area Service B Road is hereby reclassified as Area Service System A Road:

Street	Location
Story Ave	Beginning at 160 <sup>th</sup> St thence north 1600'

Said level A status shall be effective when appropriate signs giving notice of reduced maintenance are removed.

Passed and approved this 12<sup>th</sup> day of September 2023 by the Woodbury County Board of Supervisors.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

- 9c. Motion by Radig second by Taylor to award the pickup truck quote to Barry Ford for \$53,372.00. Carried 4-0. Copy filed.
- 10. Motion by Taylor second by Ung to approve the purchase of upgraded emergency lights for county pickup trucks with Gaming Funds for \$6,080.00. Carried 4-0. Copy filed.
- 11. Motion by Taylor second by Ung to table until October 10<sup>th</sup> the action item to reduce the standard deduction from \$9,059,000 to \$8,809,000 (\$250,000 reduction) as the Authority is not constructing a maintenance building at the new LEC facility. Carried 4-0. Copy filed.
- 12. An update was given about Summit Carbon Solutions from Kaylee Langrell. Copy filed.  
Motion by Ung second by Nelson to receive material from Ms. Langrell. Carried 4-0. Copy filed.
- 13. Reports on committee meetings were heard.  
Motion by Ung second by Radig to receive letter from LE authority and financial recap. Carried 4-0. Copy filed 1. Copy filed 2.
- 14. Leo Jochum, Salix, addressed the board regarding the new interstate overpass. Deb Main, 1026 Charles, updated the board regarding pipelines.
- 15. Board concerns were heard.

The Board adjourned the regular meeting until September 19, 2023.

Meeting sign in sheet. Copy filed.