**OCTOBER 13, 2026, FORTY-SECOND MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS**

The Board of Supervisors met on Tuesday, October 13, 2026, at 4:30 p.m. Board members present were Bittinger II, Nelson, Dietrich, Ung, and Carper. Staff members present were Karen James, Board Administrative Assistant, Joshua Widman, Assistant County Attorney, Ryan Ericson, Budget and Finance Director, Melissa Thomas (by phone), HR Director, and Michelle Skaff, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. Motion by Nelson second by Dietrich to approve the October 13, 2026 agenda. Carried 5-0. Copy filed.

   Motion by Nelson second by Dietrich to approve the following items by consent.

2. To approve minutes of the October 6, 2026 meeting. Copy filed.

3. To approve the claims totaling $922,800.13. Copy filed.

4a. To receive for signatures a Resolution thanking and commending Derek Brand for his service to Woodbury County.

**WOODBURY COUNTY, IOWA**
**RESOLUTION #14,124**
**A RESOLUTION THANKING AND COMMENDING**
**DEREK BRAND**
**FOR HIS SERVICE TO WOODBURY COUNTY**

**WHEREAS,** Derek Brand has capably served Woodbury County as an employee of the Woodbury County Sheriff's Office for 15 years from May 16, 2011, to October 25, 2026.

**WHEREAS,** the service given by Derek Brand as a Woodbury County employee, has been characterized by his dedication to the best interests of the citizens of Woodbury County; and

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA** that the undersigned members of this Board thanks and commends Derek Brand for his years of service to Woodbury County; and

**BE IT FURTHER RESOLVED** that it is the wish of all those signing below that the future hold only the best for this very deserving person, Derek Brand.

**BE IT SO RESOLVED** this 13th day of October, 2026.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

4b. To receive for signatures a Resolution thanking and commending Jackie Bates for her service to Woodbury County.

**WOODBURY COUNTY, IOWA**
**RESOLUTION #14,125**
**A RESOLUTION THANKING AND COMMENDING**
**JACKIE BATES**
**FOR HER SERVICE TO WOODBURY COUNTY**

**WHEREAS,** Jackie Bates has capably served Woodbury County as an employee of the Woodbury County Auditor - Recorder Office for 23 years from May 7, 2003 to October 30, 2026.

**WHEREAS,** the service given by Jackie Bates as a Woodbury County employee, has been characterized by her dedication to the best interests of the citizens of Woodbury County; and

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA** that the undersigned members of this Board thanks and commends Jackie Bates for her years of service to Woodbury County; and

**BE IT FURTHER RESOLVED** that it is the wish of all those signing below that the future hold only the best for this very deserving person, Jackie Bates.

**BE IT SO RESOLVED** this 13th day of October, 2026.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

5a. To receive the Auditor's quarterly report ending September 30, 2026. Copy filed.

5b. To receive the County Recorder's Report of Fees collected ending September 30, 2026. Copy filed.

6. To approve the separation of Jackie Bates, Senior Clerk, County Auditor-Recorder Dept., effective 10-30-2026. Retired.; and the reclassification of Shelley Peters, Custodian, Building Services Dept., effective 10-26-2026, $19.24/hour, 5%=$0.89/hr. Per AFSCME Courthouse – Move to Step 2. Anniversary Date: 10/28/26. Copy filed.

7. To approve the compensation of an independent contractor for services provided during the transition of the new morgue facility. Copy filed.

Carried 5-0.

8. Motion by Nelson second by Bittinger to receive bids from County Engineer Sievers. Carried 5-0. Copy filed.

Bid letting was held for project #L-(G-146)—73-97. The bids are as follows:

| | |
|---|---|
| Christensen Bros Inc, Cherokee, IA | $525,029.90 |
| Dixon Construction Co, Correctionville, IA | $539,026.10 |
| Graves Construction Co Inc, Spencer, IA | $538,969.58 |

Motion by Nelson second by Dietrich to award the bid for project #L-(G-146)—73-97 to Christensen Bros Inc.. for $525,029.90. Carried 5-0. Copy filed.

9. Motion by Nelson second by Dietrich to approve the Interlocal Agreement between the City of Sioux City and Woodbury County. Carried 5-0. Copy filed.

10a. Motion by Nelson second by Bittinger to receive the final report and recommendation from the Zoning Commission following their 9/28/26 meeting to approve a Zoning Ordinance Map Amendment (Rezone) from the Agricultural Preservation (AP) Zoning District to the Agricultural Estates (AE) Zoning District on portions of parcel #894607100002 and parcel #894607100014 for JD Legacy Farms, LLC (Dennis Bollmeryer) (along 110th St./County Road D-12, Concord Township). Carried 5-0. Copy filed.

10b. A public hearing was held at 4:45 p.m. to conduct the first public hearing on the proposed Zoning Ordinance Map Action Amendment (Rezone) from AP to AE on portions of parcel #894607100002 and parcel #894607100014.

Kevin Small and Jennifer Small spoke with concerns about the speed limit.

Motion by Nelson second by Dietrich to close the public hearing. Carried 5-0.

10c. Motion by Nelson second by Bittinger to approve the first reading of the said Zoning Ordinance Map Amendment (Rezone) from AP to AE on portions of parcel #894607100002 and parcel #894607100014. Carried 5-0. Copy filed.

10d. Motion by Nelson second by Dietrich to receive the final report and recommendation from the Zoning Commission following their 9/28/26 meeting to approve a Zoning Ordinance Map Amendment (Rezone) from the Agricultural

Preservation (AP) Zoning District to the Agricultural Estates (AE) Zoning District on parcel #884703400012 for Sam M Peterson (1555 170th Lane, Sioux City, IA 51106). Carried 5-0. Copy filed.

10e. A public hearing was held at 4:48 p.m. to conduct the first public hearing on the proposed Zoning Ordinance Map Action Amendment (Rezone) from AP to AE on portions of parcel #884703400012.

Jerry Peterson spoke in support of the ordinance.

Motion by Nelson second by Dietrich to close the public hearing. Carried 5-0.

10f. Motion by Nelson second by Bittinger to approve the first reading of the said Zoning Ordinance Map Amendment (Rezone) from AP to AE on portions of parcel #884703400012. Carried 5-0. Copy filed.

11. Motion by Nelson second by Dietrich to receive letter of support of appointing a Deputy Recorder/Real Estate to overlap position for training purposes signed by all members of City Assessor and County Assessor Offices. Carried 5-0. Copy filed.

Planning and Zoning Coordinator Dan Priestley addressed the board in support of appointing a Deputy Recorder/Real Estate to overlap position for training purposes.

Motion by Nelson second by Bittinger to approve overlapping the Deputy Recorder/Real Estate position, authorizing Auditor Michelle Skaff to appoint a new deputy effective on or after November 9, 2026 thru June 30,2027. Carried 5-0. Copy filed.

12a. Motion by Nelson second by Dietrich to receive for signatures Resolution for Interfund Operating Transfers. Carried 5-0.

**RESOLUTION FOR INTERFUND OPERATING TRANSFERS**
**RESOLUTION #14,126**

Whereas, it is desired to authorize the Auditor to periodically transfer sums from the General Basic Services Fund to the Secondary Roads Fund during the Fiscal Year 2026-2027 budget year, and

Whereas, said transfers must be in accordance with Section 331.429 Code of Iowa,

Whereas, the purpose of the transfers are to fund 200th St Bridge Replacement

Now, therefore be it resolved by the Board of Supervisors of Woodbury County, Iowa, as follows:

The total maximum transfers from the General Basic Services Fund to the Secondary Roads Fund For the fiscal year beginning July 1, 2026, shall not exceed the sum of $550,000.

The Auditor is directed to correct her books when said operating transfers are made and to notify The Treasurer of the amounts of said transfers.

The above and foregoing resolution was adopted by the Board of Supervisors of Woodbury County Iowa, on Oct 13th, 2026.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

12b. Information was presented by Ryan Ericson, Board Administrator, on the status of Self-Health Insurance Fund as of September 30, 2026. Copy filed.

13. Motion by Nelson second by Bittinger to approve to initiate the implementation of Empirx as Woodbury County's Pharmacy Benefit Manager. Carried 5-0. Copy filed.

14. Reports on Committee meetings were heard.

15. Auditor Recorder Skaff addressed the board with upcoming elections information and an upcoming Iowa Land Records Notification System.

16. Board concerns were heard.

The Board adjourned the regular meeting until October 20, 2026.

Meeting sign in sheet. Copy filed.