OCTOBER 27, 2026, FORTY-FOURTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, October 27, 2026, at 4:30 p.m. Board members present were Nelson, Dietrich, Ung, Carper, and Bittinger II. Staff members present were Karen James, Board Administrative Assistant, Joshua Widman, Assistant County Attorney, Ryan Ericson, Budget and Finance Director, Melissa Thomas, HR Director, and Michelle Skaff, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. Motion by Nelson second by Dietrich to approve the October 27, 2026 agenda. Carried 5-0. Copy filed.

   Motion by Nelson second by Dietrich to approve the following items by consent.

2. To approve minutes of the October 20, 2026 meeting. Copy filed.

3. To approve the claims totaling $1,308,136.41. Copy filed.

4a. To approve the separation of Kenneth Selig, Civilian Jailer, County Sheriff Dept., effective 11-04-2026. Resigned.; the transfer of Giovanni Padilla, Deputy, County Sheriff Dept., effective 11-09-2026, $32.27/hour, 19%=$5.06/hr. Transfer from Jailer to Deputy. Authorization to Hire on 10/27/26. Entry Level Salary: $32.27/hr.; the appointment of Corbin Eaton, Civilian Jailer, County Sheriff Dept., effective 11-09-2026, $27.21/hour. Job Vacancy Posted on 8/12/2026. Entry Level Salary: $27.21/hr.; the appointment of Devin Van Zanten, Civilian Jailer, County Sheriff Dept., effective 11-09-2026, $27.21/hour. Job Vacancy Posted on 8/12/2026. Entry Level Salary: $27.21/hr.; and the appointment of Alex Clark, Civilian Jailer, County Sheriff Dept., effective 11-09-2026, $27.21/hour. Job Vacancy Posted on 10/7/2026. Entry Level Salary: $27.21/hr. Copy filed.

4b. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Deputy, County Sheriff Dept., CWA Deputy – Entry Level: $32.27/hr.; for Clerk II, Human Resources Dept., AFSCME Courthouse – Entry Level: $20.41/hour.; for Civilian Jailer (2), County Sheriff Dept., CWA Civilian – Entry Level: $27.21/hr.; and for Civilian Captain, County Sheriff Dept., Wage Plan – Entry Level: $117,000.00/year. Copy filed.

5a. To lift tax suspension for Dorothy Chauncey, parcel #894716108009, 3529 Douglas St. Copy filed.

5b. To receive for signatures a Resolution Thanking and Commending Todd Harlow for his service to Woodbury County.

WOODBURY COUNTY, IOWA
RESOLUTION #14,130
A RESOLUTION THANKING AND COMMENDING
TODD HARLOW
FOR HIS SERVICE TO WOODBURY COUNTY

WHEREAS, Todd Harlow has capably served Woodbury County as an employee of the Woodbury County Sheriff's Office for 39 years from March 10, 1987, to December 31, 2026.

WHEREAS, the service given by Todd Harlow as a Woodbury County employee, has been characterized by his dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends Todd Harlow for his years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Todd Harlow.

BE IT SO RESOLVED this 27th day of October, 2026.

WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

5c. To receive for signatures a Resolution Thanking and Commending Brigid Delaney for her service to Woodbury County.

WOODBURY COUNTY, IOWA
RESOLUTION #14,131
A RESOLUTION THANKING AND COMMENDING
BRIGID DELANEY
FOR HER SERVICE TO WOODBURY COUNTY

WHEREAS, Brigid Delaney has capably served Woodbury County as an employee of the Woodbury County Sheriff's Office for 22 years from August 10, 2004 to December 31, 2026.

WHEREAS, the service given by Brigid Delaney as a Woodbury County employee, has been characterized by her dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends Brigid Delaney for her years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Brigid Delaney.

BE IT SO RESOLVED this 27th day of October, 2026.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

5d. To receive for signatures a Resolution Thanking and Commending Kimberly Grieve for her service to Woodbury County.

WOODBURY COUNTY, IOWA
RESOLUTION #14,132
A RESOLUTION THANKING AND COMMENDING
KIMBERLY GRIEVE
FOR HER SERVICE TO WOODBURY COUNTY

WHEREAS, Kimberly Grieve has capably served Woodbury County as an employee of the Woodbury County Auditor's Office for 20 years from August 21, 2006 to December 31, 2026.

WHEREAS, the service given by Kimberly Grieve as a Woodbury County employee, has been characterized by her dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends Kimberly Grieve for her years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Kimberly Grieve.

BE IT SO RESOLVED this 27th day of October, 2026.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

5e. To receive for signatures a Resolution Thanking and Commending Patrick Hinrichsen for his service to Woodbury County.

WOODBURY COUNTY, IOWA
RESOLUTION #14,133
A RESOLUTION THANKING AND COMMENDING
PATRICK HINRICHSEN
FOR HIS SERVICE TO WOODBURY COUNTY

WHEREAS, Patrick Hinrichsen has capably served Woodbury County as an employee of the Woodbury County Sheriff's Office for 37 years from July 30, 1990, to January 8, 2027.

WHEREAS, the service given by Patrick Hinrichsen as a Woodbury County employee, has been characterized by his dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends Patrick Hinrichsen for his years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Patrick Hinrichsen

BE IT SO RESOLVED this 27th day of October, 2026.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

Carried 5-0.

6a. Motion by Nelson second by Bittinger to approve a Form of Contract, Plans & Specifications for bid for the Crittenton Center Transitional Therapeutic Home Renovation project. Carried 5-0. Copy filed.

6b. Motion by Nelson second by Bittinger to approve to set public hearing date, time, place & hearing "Public Notice" advertisement description for the Crittenton Center Transitional Therapeutic Home Renovation Project for November 10, 2026, at 4:40 p.m. Carried 5-0. Copy filed.

7. Motion by Nelson second by Dietrich to waive the nepotism policy for an employee in the Sheriff's office. Carried 5-0. Copy filed.

9. Motion by Nelson second by Ung to approve to create a High-Deductible Health Plan (HDHP) option for our employees' health coverage. Carried 5-0. Copy filed.

8a. A public hearing was held at 4:45 p.m. to conduct the third public hearing on the proposed Zoning Ordinance Map Action Amendment (Rezone) from AP to AE on portions of parcel #894607100002 and parcel #894607100014 for JD Legacy Farms LLC.

Motion by Dietrich second by Nelson to close the public hearing. Carried 5-0.

8b. Motion by Nelson second by Bittinger to approve the third reading of the said Zoning Ordinance Map Amendment (Rezone) from AP to AE on portions of parcel #894607100002 and parcel #894607100014. Carried 5-0. Copy filed.

8c. Motion by Nelson second by Dietrich to adopt Ordinance #91, Zoning Ordinance Map Amendment (Rezone) from AP to AE on parcel #894607100002 and parcel #894607100014. Carried 5-0.

8d. Motion by Nelson second by Dietrich to receive the final report and the Zoning Commissions recommendation from their 9/28/26 meeting to approve the final plat of Bollmeyer Second Addition, a minor subdivision to Woodbury County, Iowa involving parcels #894607100002 and #894607100014. Carried 5-0. Copy filed.

8e. Motion by Nelson second by Dietrich to approve and authorize the Chairperson to sign a Resolution accepting Bollmeyer Second Addition, a minor subdivision to Woodbury County, Iowa. Carried 5-0.

BOARD OF SUPERVISORS
RESOLUTION #14,134
ACCEPTING AND APPROVING BOLLMEYER SECOND ADDITION
A MINOR SUBDIVISION
WOODBURY COUNTY, IOWA

Whereas, it appears that said plat conforms with all the provisions of the code of the State of Iowa and ordinances of Woodbury County, Iowa, with reference to the filing of same; AND

Whereas, the Zoning Commission of Woodbury County, Iowa has recommended the acceptance and approval of said plat; AND

Whereas, the County Engineer of Woodbury County, Iowa has recommended the acceptance and approval of said plat.

Now therefore, be, and it is hereby resolved by the Woodbury County Board of Supervisors, Woodbury County, Iowa, that said Plat of Bollmeyer Second Addition, a Minor Subdivision to Woodbury County, Iowa, be, and the same is hereby accepted and approved, and the chairman and secretary of the Woodbury County Board of Supervisors, Woodbury County, State of Iowa, are hereby directed to furnish to the owners an proprietors a certified copy of this resolution as required by law.

Passed and approved this **27th** day of **October**, **2026**
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

10a. Motion by Ung second by Carper to approve position classifications of Precinct Elections Official (PEO) and PEO Chair for County temp elections employees. Carried 5-0. Copy filed.

10b. Motion by Nelson second by Dietrich to approve Elections Satellite Chair extra pay rate of $2.00 per hour worked at satellite voting location. Carried 5-0. Copy filed.

11. Reports on Committee meetings were heard.

12. Robin Schiro addressed the board during citizen concerns.

Brian Miller and Julia Adams addressed the board concerning the annexation of land at 7103 Morningside Ave.

13. Board concerns were heard.

The Board adjourned the regular meeting until November 3, 2026.

Meeting sign in sheet. Copy filed.