

JUNE 24, 2025, TWENTY-SIXTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, June 24, 2025, at 4:30 p.m. Board members present were Carper, Bittinger II, Dietrich, Ung, and Nelson. Staff members present were Karen James, Board Administrative Assistant, Melissa Thomas, Human Resources Director, Ryan Ericson, Budget and Finance Director, Joshua Widman, Assistant County Attorney and Michelle Skaff, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. Motion by Bittinger second by Nelson to approve the agenda for June 24, 2025. Carried 5-0. Copy filed.

Motion by Bittinger second by Nelson to approve the following items by consent:

2. To approve minutes of the June 17, 2025 meeting. Copy filed.
3. To approve the claims totaling \$1,386,114.50. Copy filed.
4. To approve and authorize the Chairperson to sign a Resolution approving abatement of taxes for parcel #884301100010, Kedron Township Briese First Addn Lot #4, parcel #884301100012, Kedron Township-An irreg tct being part of Govt Lot 10 in 1-88-43 described as com at SW cor of Govt lot 10 thnc E 365' to pob; thnc NE 1100.95', thnc NE 458.76', thnc E 78.95', thnc S 1309.02" thnc W 940.12' to pob, and parcel #884301100009, Kedron Township Briese First Addn Lot #3.

WOODBURY COUNTY, IOWA RESOLUTION #13,923 RESOLUTION APPROVING ABATEMENT OF TAXES

WHEREAS, the Woodbury County, Iowa are the titleholders of real estate Parcels #884301100010, #884301100012, and #884301100009 located in Woodbury County, Iowa and legally described as follows:

Parcel#884301100010

Kedron Township Briese First Addn Lot #4

Parcel#884301100012

Kedron Township - An irreg tct being part of Govt Lot 10 in 1-88-43 described as com at SW cor of Govt lot 10 thnc E 365' to pob; thnc NE 1100.95', thnc NE 458.76', thnc E 78.95', thnc S 1309.02", thnc W 940.12' to pob

Parcel#884301100009

Kedron Township Briese First Addn Lot #3

WHEREAS, the above-stated property has an unpaid balance of taxes owing, and the parcel is owned by a political subdivision of the state; and

WHEREAS, the political subdivision, namely the Woodbury County, Iowa, is failing to immediately pay the taxes due; and

WHEREAS, the Board of Supervisors sees that good cause exists for the abatement of these taxes and any future taxes that may be levied against this parcel; and

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcels according to Code of Iowa, 427.3, and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

SO RESOLVED this 24th day of June, 2025.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

- 5a. To approve the promotion of Adair Perez-Aziza, Clerk III, Treasurer Dept., effective 07-01-2025, \$24.95/hour, 12%=\$2.65/hr. Promoted to Clerk III, Per County Treasurer; the promotion of Scott Griffith, Clerk III, Treasurer Dept., effective 07-01-2025, \$24.95/hour, 18%=\$3.81/hr. Promoted to Clerk III. Per County Treasurer; the promotion of Randi Uhl, Senior Clerk, Treasurer Dept., effective 07-01-2025, \$27.46/hour, 13%=\$2.79/hr. Promoted to Senior Clerk. Per County Treasurer; the promotion of Tina Guevara, Senior Clerk, Treasurer Dept., effective 07-01-2025, \$22.74/hour, 13%=\$2.60/hr. Promoted to Senior Clerk. Per County Treasurer; the promotion of Katrina Cox, Senior Clerk, Treasurer Dept., effective 07-01-2025, \$22.74/hour, 13%=\$2.60/hr. Promoted to Senior Clerk. Per County Treasurer; and the reclassification of Patricia Raymond, % Deputy, Treasurer Dept., effective 06-23-2025, \$91,064.20/year, 9%=\$7,365.49/year. Increase from 75% to 80% Deputy. Per County Treasurer. Copy filed.
- 5b. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Coordinator of Disability Services-PT, Mental Health Dept. \$25.00/hour. Copy filed.
- 5c. To approve the deauthorization of Clerk II (-5.0 FTE) Treasurer Dept. Copy filed.
- 6. To approve a 28E Agreement between Woodbury County, Iowa, and the Woodbury Soil and Water Conservation District for funding and management of a Watershed Inspection and Maintenance Program in Woodbury County, Iowa. Copy filed.

Carried 5-0.

- 7. Motion by Bittinger second by Nelson to receive for signatures a Resolution for Interfund Operating Transfers from the PILT Fund to the General Supplemental Fund in the amount of \$29,915. Carried 5-0.

RESOLUTION FOR INTERFUND OPERATING TRANSFERS

RESOLUTION #13,924

Whereas, it is desired to authorize the Auditor to periodically transfer sums from the PILT Fund to the General Supplemental Fund during the Fiscal Year 2025-26 budget, and

Whereas, said transfers must be in accordance with Section 331.432 Code of Iowa,

Whereas, the purpose of the transfers are to move PILT Fund to the General Supplemental Services Fund for tax reduction

Now, therefore be it resolved by the Board of Supervisors of Woodbury County, Iowa, as follows:

The total maximum transfers from the PILT Fund to the General Supplemental Fund for the fiscal year beginning July 1, 2025, shall not exceed the sum of \$29,915.

The Auditor is directed to correct her books when said operating transfers are made and to notify the Treasurer of the amounts of said transfers.

The above and foregoing resolution was adopted by the Board of Supervisors of Woodbury County Iowa, on June 24th, 2025.

WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

Motion by Bittinger second by Nelson to receive for signatures a Resolution for Interfund Operating Transfers from the Courthouse Maintenance Fund to the General Supplemental Fund in the amount of \$200,000. Carried 5-0.

RESOLUTION FOR INTERFUND OPERATING TRANSFERS
RESOLUTION #13,925

Whereas, it is desired to authorize the Auditor to periodically transfer sums from the Courthouse Maintenance Fund to the General Supplemental Fund during the Fiscal Year 2025-26 budget year, and

Whereas, said transfers must be in accordance with Section 331.432 Code of Iowa,

Whereas, the purpose of the transfers are to move Courthouse Maintenance Fund to the General Supplemental Fund for tax reduction,

Now, therefore be it resolved by the Board of Supervisors of Woodbury County, Iowa, as follows:

The total maximum transfers from the Courthouse Maintenance Fund to the General Supplemental Fund for the fiscal year beginning July 1, 2025, shall not exceed the sum of \$ 200,000.

The Auditor is directed to correct her books when said operating transfers are made and to notify the Treasurer of the amounts of said transfers.

The above and foregoing resolution was adopted by the Board of Supervisors of Woodbury County Iowa, on June 24th, 2025.

WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

11. Motion by Nelson second by Dietrich to approve \$3,510 from the Opioid Settlement Fund for Sioux City Fire Rescue to purchase from SafeBVM a SotairIQ trainer and a supply of the Sotair BVM devices. Carried 5-0. Copy filed.
8. A public hearing was held at 4:35 p.m. for the sale of parcel #894730426002, 2021 W 1st St.

Motion by Nelson second by Bittinger to close the public hearing. Carried 5-0.

Motion by Nelson second by Bittinger to approve and authorize the Chairperson to sign a Resolution for the sale of parcel #894730426002, 2021 W 1st St., to Alfredo Arellano Jimenez. Sioux City, for \$340.00 plus recording fees. Carried 5-0.

RESOLUTION OF THE BOARD OF SUPERVISORS
OF WOODBURY COUNTY, IOWA
RESOLUTION #13,926

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

By Alfredo Arellano Jimenez in the sum of **Three Hundred Forty Dollars & 00/100 (\$340.00)**-----
-----dollars.

For the following described real estate, To Wit:

Parcel #894730426002

Lot Seven (7), in Block Three (3), of Riverview Addition to Sioux City, in the County of Woodbury and State of Iowa (2021 W. 1st Street)

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

BE IT RESOLVED that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

BE IT RESOLVED that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

BE IT FURTHER RESOLVED that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

SO DATED this 24th Day of June, 2025.

WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 9a. A public hearing was held at 4:40 p.m. to conduct 3rd and final public hearing on the Zoning Ordinance Map Amendment (Rezone) from Agricultural Preservation (AP) to the General Industrial (GI) Zoning District on Parcel #864629351012 for New Cooperative, Inc. Carried. Copy filed.

Motion by Nelson second by Bittinger to close the public hearing. Carried 5-0. Copy filed.
- 9b. Motion by Bittinger second by Nelson to approve the 3rd reading as the final reading of the Zoning Ordinance Map Amendment (Rezone). Carried 5-0. Copy filed.
- 9c. Motion by Bittinger second by Dietrich to adopt the Zoning Ordinance Map Amendment (Rezone) from Agricultural Preservation (AP) to the General Industrial (GI) Zoning District on parcel #864629351012 for New Cooperative, Inc. Carried 4-0. Nelson abstained. Copy filed.
- 12. Motion by Nelson second by Bittinger to table funding a mental health speaker for first responders in the amount of \$5,000. Carried 5-0. Copy filed.
- 10a. A public hearing was held at 4:45 p.m. to conduct the 2nd public hearing for a Zoning Ordinance Text Amendment to revise the Land Use Summary Table of Allowed Uses (Section 3.03.4), to classify "Borrow pits for earth materials" as a conditional use within the Agricultural Estates (AE) Zoning District.

Motion by Nelson second by Bittinger to close the public hearing. Carried 5-0. Copy filed.

- 10b. Motion by Bittinger second by Nelson to approve the 2nd Reading of the Zone Ordinance Text Amendment. Carried 5-0. Copy filed.
- 13. Motion by Ung second by Nelson to approve the carryover of 80 hours vacation for K.S. to be used within the next year. Carried 5-0. Copy filed.
- 14. Motion by Nelson second by Carper to approve the amended Woodbury County Secondary Road Department Five Year Construction Program to allow two bridges to become grant eligible. Carried 5-0. Copy filed.
- 15. Motion by Nelson second by Ung to approve a one-time supplemental pay bonus of \$5,000 to the employee working in the appointed deputy auditor position from 8-21-24 and 1-1-25. Carried 5-0. Copy filed.
- 16a. Motion by Bittinger second by Carper to approve letter of support for Agape Community Services. Carried 5-0. Copy filed.
- 16b. Motion by Bittinger second by Nelson to approve letter of support for Merville Community Development Authority Inc. Carried 5-0. Copy filed.
- 17. Reports on committee meeting.
- 18. There were no citizen concerns.
- 19. Board concerns were heard.

The Board adjourned the regular meeting until July 01, 2025.

Meeting sign in sheet. Copy filed.