

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 8/10/2023

Weekly Agenda Date: 8/15/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Supervisor J. Taylor

WORDING FOR AGENDA ITEM:

Authorization for up to \$30,000 in Capital Improvement Requests to Fix Broken Window and Replace Door/Window System at TriView Veterans Affairs Building

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

During this past week, Director of Veterans Affairs Loni Kuhlmann contacted me regarding an act of vandalism that shattered a large window in her office leaving a more than 4x8 area exposed. Building Services admirably boarded up this area and was able to seal the plywood. We should move to have this replaced with a more permanent (and energy-efficient) solution.

BACKGROUND:

The framing which is already warped and was set to be replaced in an approved 2022 CIP is degraded to the point where it does not make sense to put new glass in and would most likely be prohibitive. Having freed up some recently designated 2023 CIP, it would make sense to have this metal framing and window replaced at the same time. Passing this today would designate this money and allow Building Services Director Kenny Schmitz to proceed. Having spoken to Loni at the Veterans Affairs Commission meeting and observed the area, she also stated that there are funds leftover from \$5,000 for improvements that could be utilized if it was over and above this amount. However, I feel that "up to" amount should be more than sufficient.

FINANCIAL IMPACT:

Up to \$30,000 in CIP funding for 2023

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve up to \$30,000 in 2023 CIP in order to replace/fix window framing and glass in two areas at TriView Building including the one vandalized.

ACTION REQUIRED / PROPOSED MOTION:

Approve up to \$30,000 in 2023 CIP in order to replace/fix window framing and glass in two areas at TriView Building including the one vandalized.