

HUMAN RESOURCES DEPARTMENT

WOODBURY COUNTY, IOWA

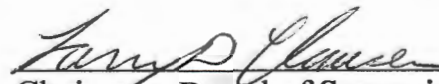
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DATE: October 1, 2013

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
Juvenile Detention	P/T Youth Worker	AFSCME Juvenile Detention: \$16.85/hour	X	
	*Please See Attached Memo of Explanation.			


Chairman, Board of Supervisors

WOODBURY COUNTY JUVENILE DETENTION CENTER

To: Woodbury County Board of Supervisors

From: Mark Olsen, Director, WCJDC *MO*

Subject: Male Part-Time Replacement Authorization

Date: September 24, 2013

Supervisors:

I would like to request the board to authorize the hiring of one male part-time youth worker to replace the existing person after his resignation which is scheduled for October 7, 2013.

We are currently one male part-time employee short and losing a second will make it more difficult to maintain an equitable male & female security staff ratio.

Thank you for your time on this matter and if you have any questions please feel free to contact me.