

HUMAN RESOURCES DEPARTMENT  
 WOODBURY COUNTY, IOWA

3b  
 03/04/14

DATE: March 4, 2014

**AUTHORIZATION TO INITIATE HIRING PROCESS**

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
Building Services	Clerk II	AFSCME Courthouse Contract Grade 3:  \$14.67/hr or per contract language.	X	
County Sheriff	Civilian Jailer	CWA Civilian Officers Contract:  \$16.85/hour	X	
	*Please see attached memos of explanation.			

*Larry P. Clause*  
 Chairman, Board of Supervisors

# Memo

**To:** Board of Supervisors

**From:** Mark Elgert *Mark Elgert*

**Date:** 2/27/2014

**Re:** Authorization to Hire

---

Please consider this as an authorization to hire for a Clerk II in Building Services.

We respectfully request that the Board of Supervisors to initiate and consider the hiring of a new Building Services clerk.

Thank you.

# Memo

To: Board of Supervisors  
From: Sheriff Drew, Major Stallman, and Major Wieck  
Date: 2/28/2014  
Re: Authorization to Hire

---

Please consider this as an authorization to hire for a jailer.

We respectfully request that the Board of Supervisors initiate and consider the hiring of a jailer for this full time position. Thank you.



**MAJOR GREG STALLMAN**