

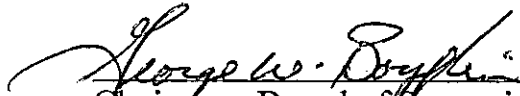
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HUMAN RESOURCES DEPARTMENT
WOODBURY COUNTY, IOWA

DATE: July 1, 2014

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
Human Resources	*Amended Pool of Part-time Courthouse Security Officers equivalent to: 2 Full-time FTEs	Wage Plan: \$15.00-\$18.00/hour	X	
Human Resources	Safety/Risk Management Coordinator	Wage Plan Matrix: \$19.62/hour	X	
	*Please See Attached Memo of Explanation			


Chairman, Board of Supervisors

**WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT**

MEMORANDUM

TO: Board of Supervisors

FROM: Ed Gilliland, Director of Human Resources
Gloria Mollet, Assistant Director of Human Resources
g mollet

RE: Authorization to Hire

DATE: June 26, 2014

Woodbury County Human Resources wants to go for Authorization to Hire for the Safety and Risk Coordinator. This position will be posted in house inter-departmental/Human Resources.

Also, the Woodbury County part-time Courthouse Security Officer positions will be filled with a pool of employees equivalent to 2 full-time FTEs.

Thank you.