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01/20/15

HUMAN RESOURCES DEPARTMENT
WOODBURY COUNTY, IOWA

DATE: January 20, 2015

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
County Sheriff	Civilian Jailer	CWA Civilian Officers Contract: \$17.14/hour	X	
Juvenile Detention	P/T Youth Worker	AFSCME Juvenile Detention Contract: \$17.19/hour	X	
	*Please See Attached Memos of Explanation.			


Chairman, Board of Supervisors



Woodbury County Sheriff's Office

LAW ENFORCEMENT CENTER
P. O. BOX 3715 SIOUX CITY, IOWA 51102

DAVID A. DREW, SHERIFF

PHONE: 712.279.6010
E-MAIL: ddrew@sioux-city.org
FAX: 712.279.6522

January 12th, 2015

David A. Drew-Sheriff
Ed Gilliland-HR Director

Good day,

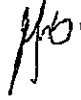
Correctional Officer Colin Suggitt has resigned his position with the Woodbury County Sheriff's Office Jail Division, effective January 24th, 2015. Major Greg Stallman is requesting HR Director Gilliland begin the Board approved application process and Sheriff Drew fill the opening with a qualified candidate.

Greg Stallman, Major

WOODBURY COUNTY JUVENILE DETENTION CENTER

TO: Woodbury County Board of Supervisors

From: Mark Olsen, Director, WCJDC



Subject: P.T. Youth Worker Hire

Date: January 12, 2015

Dear Supervisors:

One part-time male youth worker will be resigning effective January 31, 2015. I would like authority to re-hire the position to preserve the male/female part-time youth worker proportion and to continue the ability to maintain the current safety and security of the shifts that will be left open.