

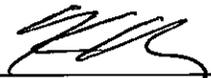
HUMAN RESOURCES DEPARTMENT

WOODBURY COUNTY, IOWA

DATE: June 21, 2022

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
County Attorney	Assistant County Attorney	AFSCME: \$64,780 - \$74,916/year (7-1-22 Wage)	✓	
Secondary Roads	Equipment Operator	CWA: \$25.10/hour (7-1-22 Wage)	✓	



 Chairman, Board of Supervisors



WOODBURY COUNTY ATTORNEY

PATRICK "PJ" JENNINGS
COUNTY ATTORNEY

300 COURTHOUSE
620 DOUGLAS STREET
SIOUX CITY, IOWA 51101

TELEPHONE
712-279-6516
FAX # 712-279-6457

MEMORANDUM

Date: June 16, 2022
To: Board of Supervisors
From: PJ Jennings
RE: Request for New Hire

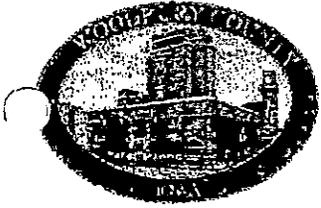
Supervisors:

On July 8, 2022, one of our indictable attorneys will be leaving to accept another position. It is vital that we get a new attorney hired as soon as possible as the duties and learning curve for a new indictable prosecutor can be quite over-whelming.

I ask that you now approve the hiring of a new indictable assistant prosecutor.

Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235



COUNTY ENGINEER
Mark J. Nahra, P.E.
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ASSISTANT TO THE COUNTY ENGINEER
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SECRETARY
Tish Brice
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To: Board of Supervisors
Human Resources Department

From: Mark Nahra, Woodbury County Engineer

Date: June 10, 2022

Subject: Hornick District Staff Level – Michael Andresen promotion

With the promotion of Michael Andresen, an equipment operator position will be vacant in our District 5 unit at Hornick. This will leave the district shorthanded if the vacancy is not filled. I would like to start the hiring process immediately to minimize the time we will be shorthanded in this district.

RECOMMENDATION: It is my recommendation that we fill the vacant **equipment operator** position created by the promotion of Michael Andresen at Hornick immediately. Thank you for your attention.