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HUMAN RESOURCES DEPARTMENT

WOODBURY COUNTY, IOWA

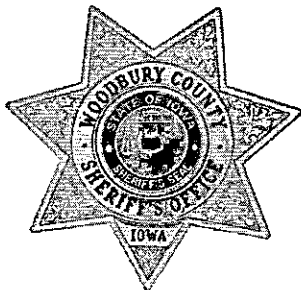
DATE: July 26, 2022

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
County Sheriff	(2) Civilian Jailers	CWA: \$21.60- \$23.33/hour	✓	
County Sheriff	P/T Courthouse Safety & Security Officer	Wage Plan comparability with AFSCME Courthouse: \$18.22- \$20.02/hour	✓	
Secondary Roads	Civil Engineer Intern OR	Wage Plan: \$69,334 - \$73,000/year	✓	
Secondary Roads	Assistant County Engineer	Wage Plan: \$101,129 – \$110,000/year	✓	



 Chairman, Board of Supervisors



Woodbury County Sheriff's Office

LAW ENFORCEMENT CENTER
P. O. BOX 3715 SIOUX CITY, IOWA 51102

Chad Sheehan, SHERIFF

PHONE: 712.279.6010
E-MAIL: csheehan@woodburycountyiowa.gov
FAX: 712.279.6522

July 19, 2022

To the Woodbury County Board of Supervisors & Human Resources Department,

The Woodbury County Sheriff's Office respectfully requests discussion and action on the authorization to begin the hiring process for one (1) Correctional Officer position, effective July 21, 2022. We request this be placed on the agenda for Tuesday July 26, 2022, Woodbury County Board of Supervisors meeting. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Chad Sheehan", with a long horizontal flourish extending to the right.

Chad Sheehan, Sheriff

cc: file



Woodbury County Sheriff's Office

LAW ENFORCEMENT CENTER
P. O. BOX 3715 SIOUX CITY, IOWA 51102

Chad Sheehan, SHERIFF

PHONE: 712.279.6010
E-MAIL: csheehan@woodburycountyiowa.gov
FAX: 712.279.6522

July 19, 2022

To the Woodbury County Board of Supervisors & Human Resources Department,

The Woodbury County Sheriff's Office respectfully requests discussion and action on the authorization to begin the hiring process for one (1) Correctional Officer position, effective August 18, 2022. We request this be placed on the agenda for Tuesday July 26, 2022, Woodbury County Board of Supervisors meeting. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Chad Sheehan", with a long horizontal stroke extending to the right.

Chad Sheehan, Sheriff

cc: file

Lisa Anderson

From: Melissa Thomas
Sent: Thursday, July 21, 2022 10:22 AM
To: Lisa Anderson
Subject: FW: Hiring Process

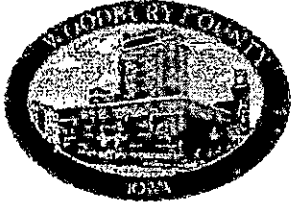
From: Tony Wingert <twingert@woodburycountyiowa.gov>
Sent: Thursday, July 21, 2022 10:21 AM
To: Melissa Thomas <melissathomas@woodburycountyiowa.gov>; Patrick Hinrichsen <phhinrichsen@woodburycountyiowa.gov>; Willie Garrett <wgarrett@woodburycountyiowa.gov>
Subject: Hiring Process

Melissa,

Please place on next week's BOS agenda permission to hire another part-time Courthouse Security Officer.

Chief Deputy Tony Wingert
Woodbury County Sheriff's Office
407 7th St.
Sioux City, IA 51101

712.279.6010 x 5031



Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER
Mark J. Nahra, P.E.
mnahra@sioux-city.org

ASSISTANT TO THE COUNTY ENGINEER
Benjamin T. Kusler, E.I.T.
bkusler@sioux-city.org

SECRETARY
Tish Brice
tbrice@sioux-city.org

To: Woodbury County Board of Supervisors
Woodbury County Human Resources Director

From: Mark J. Nahra, County Engineer

Date: July 21, 2022

Subject: Civil Engineer Intern/Assistant County Engineer Position

The Secondary Road Department currently has a vacancy for the position of Civil Engineer Intern or Assistant County Engineer. Colin Ryan, the current assistant county engineer, has resigned to take a position with another county. I want to fill this vacancy as soon as possible, but based on the last pool of candidates in 2016 and 2017 when we hired Colin as a Civil Engineer Intern, I would also like to open the position to both engineering graduates with a Bachelors Degree in Civil or Construction Engineering or a licensed professional engineer as Assistant County Engineer. I am proposing a vacancy posting as shown on the attached job vacancy notice.

I am asking the Board to concur with my recommendation to hire an employee to fill one position with the county, either an Assistant County Engineer or Civil/Construction Engineer Intern. This position is already fully budgeted, so no new full-time position is being created. These are wage plan positions.

Please contact me if you have any questions. Thank you for your assistance and attention.