

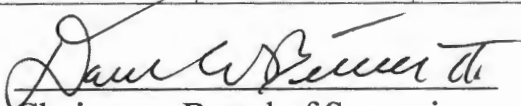
HUMAN RESOURCES DEPARTMENT
WOODBURY COUNTY, IOWA

56
9/2/25

DATE: September 2, 2025

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
Mental Health	Mental Health Advocate Coordinator - PT	\$30.00/hr		
Building Services	Maintenance Technician	AFSCME Courthouse: \$23.61/hr		


Chairman, Board of Supervisors



Woodbury County Building Services
401 8th Street
Sioux City, IA. 51101
Kenny Schmitz, Building Services Director
kschmitz@woodburycountyiowa.gov
Office: 712-279-6539 Cell: 712-253-3745

8/28/2025

To: Woodbury County Board of Supervisors

Human Resources Department

From: Kenny Schmitz, Building Services Director

Subject: Authorization to Hire

Building Services respectfully requests Authorization to hire for the Building Services Maintenance Technician position vacancy due to the recent Clerk-III inter-department transfer.

Sincerely,

Kenny Schmitz

Should you have any comments regarding this communication, please send them to me and I will place them in your file along with this communication.