WOODBURY COUNTY
AGENDA ITEM(S) REQUEST FORM

Date: 10/28/2026 **Weekly Agenda Date:** 11/3/2026

Elected Official / Department Head / Citizen: Drew Baier, Director, Emergency Services

Wording for Agenda Item:

Requesting the Woodbury County's Board of Supervisors approval of a budget adjustment to proceed with the Emergency Services Wi-Fi Updates and House Generator Maintenance at the Climbing Hill facility.

Action Required:

Approve Ordinance ☐ Approve Resolution ☐ Approve Motion ☒

Hold Public Hearing ☐ Informational ☐ Attachments ☐

Set Time:

Reviewed by County Attorney's Office: ☐

Background & Financial Impact:

The Wi-Fi Update which would include purchases from WCICC for three access points, one UPS backup and pulling wire, rewiring and installing 24-Port Patch Panel, 24" Wall Mount Cabinet for total of $7,990.71. This has been an ongoing issue at this location and after this initial expense WCICC would include Climbing Hill in their IT maintenance rotation going forward. The Maintenance of the House Generator including engine maintenance, cooling system maintenance, replacement of alternator and other misc. items for a total of $4,710.69. The maintenance over the years has been minimal and this would repair all issues currently and begin a regularly scheduled annual maintenance with Ziegler that would run through the regular budget. The total of both the Wi-Fi Updates and Maintenance on the House Generator is $12,701.40. Emergency Services had earlier in FY27 sold the following- 1995 Chevrolet Suburban & Plow for $5,660.00 2015 Chevrolet Silverado for $18,200.00 For a total revenue of $23,860.00

Recommendation:

Emergency Services would like to recommend the Board of Supervisors approve the Budget Adjustment to update the Wi-Fi System and Maintenance of the House Generator at a combined cost of $12,701.40 out of revenue from the sale of the two vehicles sold earlier in FY27.

Approved by Board of Supervisors on March 17, 2026

Woodbury County Emergency Services

10/28/2026

**WCICC IT updates to Access Points, UPS Back Ups, Installation of Cabinets

**Maintenance to House Generator

WCICC	Two-Inside Access Points		
	#1 Lower EMS Hallway	-$1,138.28	
	#2 Main Hall between Lounge and Classroom	-$1,138.28	
	#3 Outside towards Garage	-$781.00	
	1-UPS Backup	-$1,320.77	
	Total of Access Points & UPS Backup	**-$4,378.33**	**-$4,378.33**
NCP	10/16/2026 Pulling inside by Main Office to Access Points	-$675.32	
NCP	10/30/2026 Pulling wire to outside garage	-$675.32	
NCP	TBD Inside Re-wire install cabinet	-$2,261.74	
	Total of Re-wire & Cabinet Installation	**-$3,612.38**	**-$3,612.38**
			-$7,990.71

Ziegler	Maintenance House generator up to date	*-$4,710.69*	
	Total of Maintenance to House Generator	**-$4,710.69**	**-$4,710.69**

Grand Total of Wi-Fi & House Generator	**-$12,701.40**

Revenue	1995 Chevrolet Suburban	$5,660.00
Revenue	2015 Chevrolet Silverado w/blade	$18,200.00
	Total Revenue	**$23,860.00**

ZIEGLER
COMPANIES
901 West 94th Street
Minneapolis MN 55420-4236

Minnesota 800-352-2812
Iowa 800-342-7002
Missouri 800-342-7002

Service Quotation

Customer WOODBURY CTY DISASTER SVC
121 DEER RUN TRL
CLIMBING HILL, IA 51015-8124

Quotation # SE000055171
Date 10/22/2026
Call Number SC01093770
Location Des Moines Industrial (DMI)
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Job Site 121 DEER RUN TRL
CLIMBING HILL, IA 51015-8124

Contact Drew Baier
Contact Phone 712-876-2212
Contact Email dbaier@woodburycountyiowa.gov

Salesperson Shane Johnson
Salesperson Phone 515-957-3903
Salesperson Email Shane.Johnson@zieglercat.com

Invoice Account	Payment	Expiration Date
9770350	AR - Net 10th of the Following Month	11/21/2026

Customer PO	Customer EQ	Model	Serial Number	Equipment ID	Segment SMU
		G45F1S	G0138A/001	G1446	400.00

Summary

Parts, Labor and Misc	**4,958.62**
SourceWell Discount	**$247.93**
Sub total	**4,710.69**

Subject to Taxes and Additional Fees. This is only an estimate of parts and labor, and all applicable taxes will be included when invoicing

SC01093770-001 - Perform Maintenance On - Engine

Includes inspection and testing of engine, day tank, battery charger, block heater gauges and meters. Changing and replacement of engine oil, oil filters and fuel filters. Disposal of removed fluids per EPA standard. SOS oil and coolant sampling and testing. Written analysis of the inspection including areas requiring further service.

Customer PO	Customer EQ	Model	Serial Number	EquipmentId	Segment SMU
		G45F1S	G0138A/001	G1446	400.00

Segment Subtotal 900.00

SC01093770-002 - Perform Maintenance On - Engine Cooling System

Includes replacement of coolant with CAT antifreeze, replacement of coolant hoses including block heater and coolant hoses, replacement of engine thermostats, and verification of thermostat operation, disposal of removed coolant per EPA standards.

Customer PO	Customer EQ	Model	Serial Number	EquipmentId	Segment SMU
		G45F1S	G0138A/001	G1446	400.00

Segment Subtotal 1,692.00

SC01093770-003 - Replace - Alternator

Replace alternator and belts.

Customer PO	Customer EQ	Model	Serial Number	EquipmentId	Segment SMU
		G45F1S	G0138A/001	G1446	400.00

Segment Subtotal 1,003.61

SC01093770-004 - Perform - Miscellaneous

Perform engine tune up, including change spark plugs, wires, distributor cap, and distributor rotor.

Customer PO	Customer EQ	Model	Serial Number	EquipmentId	Segment SMU
		G45F1S	G0138A/001	G1446	400.00

Segment Subtotal 1,079.40

SC01093770-005 - Travel To/From - Machine

Travel to and from site.

Customer PO	Customer EQ	Model	Serial Number	EquipmentId	Segment SMU
		G45F1S	G0138A/001	G1446	400.00

Segment Subtotal 283.61

These terms ("**Terms**") apply to all services performed by Ziegler Inc. and/or its affiliates and subsidiaries ("**Ziegler**") for or on behalf of the customer ("**Customer**") identified in the Repair Estimate ("**Order**"). The Agreement ("**Agreement**") consists of the Order and these Terms. Customer shall be deemed to have accepted these Terms upon Ziegler's commencement of Services. Ziegler expressly rejects all terms contained in Customer's purchase orders, invoices, or other documents, such terms are null and void.

1. Services. Ziegler shall perform the services described in the Order ("**Services**"). Customer shall be responsible for service supplies and environmental charges incurred in performing the Services. Repairs requested by Customer outside the scope of the Order will entitle Ziegler to additional compensation and be deemed to be included as Services under this Agreement. This Order is based on Ziegler's initial evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems arise after the work has started.

2. Payment. Customer shall pay Ziegler all amounts due without any setoff, counterclaim, deduction or withholding (other than any deduction or withholding of tax as required by law). Customer agrees to make payment to Ziegler Net 10th of the following month from the date of invoice. Amounts over 10 days past due are subject to a finance charge at 1.5% per month (18% per annum) on the unpaid balance from the date of the invoice. Customer agrees to pay costs of collection of all past due amounts, including court costs and all reasonable attorney's fees.

3. Taxes. Customer shall be responsible for all local and/or state sales and use taxes in connection with this Agreement. Taxes will be applied to invoices, where applicable, as required by law.

4. Surcharges. In the event of an Original Equipment Manufacturer (OEM) price surcharge increase, the seller reserves the right to revise pricing and/or apply a Surcharge directly reflecting the increase received from the OEM. If any government-imposed tariffs, duties, or taxes are introduced or increased after the effective date of this agreement, which directly or indirectly affect the performance of either party's obligations, either party may choose to cancel the order but it may be subject to our order cancelation policy.

5. Termination. Either party may at any time, with or without cause, terminate this Agreement by giving thirty (30) days written notice of termination to the other party. Customer will pay Ziegler for all Services rendered, including a pro-rated portion for Services in progress and expenses incurred by Ziegler prior to the date of termination.

6. Limited Service Warranty. Ziegler warrants its work will be performed in a professional, workmanlike manner, by qualified persons consistent with industry standards, free from defects in workmanship for a period of 12 months from the date of completion of the Services or as stated in the Order, subject to the then-current service department labor warranty. Warranty claims must be brought within the warranty period. Customer must provide prompt notice to Ziegler after discovery and before expiration of the warranty period. As Customer's sole and exclusive remedy, Ziegler, at Ziegler's sole discretion, will either re-perform the Service during Ziegler's normal business hours or refund all or part of the monies paid by Customer for the Service performed. Ziegler shall have no liability under this Agreement in the event a breach of the limited warranty contained herein is: (i) a result of circumstances beyond Ziegler's control; or (ii) due to third party errors or omissions. Replacement parts shall be covered under the applicable warranty provided by the manufacturer. Non-Ziegler provided components are not covered by this warranty.

7. Warranty Disclaimer. EXCEPT FOR THE LIMITED SERVICE WARRANTY SET FORTH IN SECTION 5, SERVICES ARE PROVIDED ON AN "AS-IS" BASIS. ZIEGLER DOES NOT MAKE, AND HEREBY DISCLAIMS, ANY AND ALL OTHER WARRANTIES WHATSOEVER CONCERNING THE PERFORMANCE OF THE SERVICES AND ANY AND ALL OTHER EXPRESS AND IMPLIED WARRANTIES INCLUDING MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR NONINFRINGEMENT. ZIEGLER DOES NOT ASSUME ANY RESPONSIBILITY FOR THE PRODUCTS, SERVICES OR ACTIONS OF ANY THIRD PARTIES.

8. Indemnification. Subject to the limitations set forth in this Agreement, Ziegler shall indemnify Customer and its respective officers, directors, employees, agents, assigns and successors, against any losses, liabilities, damages, costs or expenses (including reasonable attorneys' fees) (collectively, "**Losses**") for death, personal injury, or damage to property to the proportionate extent the same have been proximately caused by the negligence or willful misconduct of Ziegler or Ziegler's officers, directors, employees, or agents in the performance and furnishing of the Services. Customer shall indemnify Ziegler, its affiliates, subsidiaries, and its and their respective officers, directors, employees, agents, assigns and successors, against any Losses for death, personal injury, or damage to property to the proportionate extent the same have been proximately caused by the negligence or willful misconduct of Customer or Customer's officers, directors, employees, or agents.

9. Limitation of Liability. IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR INCIDENTAL, SPECIAL, ENHANCED, INDIRECT, CONSEQUENTIAL, OR PUNITIVE DAMAGES EVEN IF ADVISED IN ADVANCE OF THE POSSIBILITY FOR SUCH DAMAGES AND ZIEGLER'S TOTAL LIABILITY FOR DAMAGES UNDER THE AGREEMENT SHALL BE LIMITED TO THE TOTAL FEES PAID TO ZIEGLER HEREUNDER FOR THE INVOICE UPON WHICH A CLAIM IS BASED.

10. Data and Privacy. Ziegler and its partners, affiliates, subsidiaries, and third parties, including but not limited to suppliers, manufacturers, dealers, and service providers (collectively, "**Ziegler Parties**"), collect and share information relating to products, services, and customers as detailed in Ziegler's Privacy Policy and applicable manufacturers' statements located at www.zieglercat.com/privacy which are hereby incorporated into this Agreement by this reference. Customer consents to the collection, use, storage, processing, sharing, and disclosure of such

information by Ziegler Parties in accordance with this Agreement, Ziegler's Privacy Policy, and applicable manufacturers' statements.

11. Assignment. Customer shall not assign this Agreement without the prior written consent of Ziegler. Except as otherwise provided, this Agreement shall be binding upon and inure to the benefit of the parties' successors and lawful assigns.

12. Governing Law. This Agreement is governed by the laws of the State of Minnesota, without reference to conflicts of law principles. Any legal suit, action or proceeding arising out of or relating to the services or this Agreement shall be commenced in a federal or state court in Hennepin County, Minnesota, and each party hereto irrevocably submits to the exclusive jurisdiction and venue of any such court in any such suit, action or proceeding.

13. Compliance with Laws. Each party agrees to comply with applicable federal, state, and local laws, rules, and regulations ("**Laws**") applicable to the Services in effect at the time of performance of the Services. Upon completion of the Services, Customer shall be responsible for complying with any changes in the Laws.

14. Force Majeure. Ziegler will not be liable to Customer, and will not be deemed to have breached this Agreement, for any failure or delay in performing any term of this Agreement, to the extent the failure or delay is caused by or results from acts beyond Ziegler's control, including acts of God, flood, fire, earthquake, explosion, war, invasion, hostilities, terrorist threats or acts, cyber-attacks, riot or other civil unrest, requirements of law, embargoes or blockades, actions by any governmental authority, national or regional emergencies, epidemics or pandemics, labor stoppages or slowdowns or other industrial disturbances, concealed or unknown conditions at the site, delays in manufacture, supply shortages, or shortages of adequate power or transportation facilities (collectively, "Force Majeure Events"). Any Force Majeure Event that has an adverse effect on Ziegler's ability to perform will absolve Ziegler from any liability to Customer.

15. Severability. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of this Agreement shall remain in full force and effect and will in no way be affected, impaired or invalidated.

16. Entire Agreement. This Agreement supersedes all prior agreements and constitutes a complete agreement among the parties with respect to its subject matter. No supplement, modification or amendment of this Agreement will be binding unless executed in writing by all of the parties.

17. Waiver. No waiver of any provisions of this Agreement will be deemed a waiver of any other provisions. No waiver will be binding unless executed in writing by the party making the waiver.

18. Survival. All provisions of this Agreement which are by their nature intended to survive the expiration or termination of this Agreement will survive such expiration or termination.

ACCEPTED BY:

Please Sign Name: _____

Please Print Name: _____

Date:_____

Purchase Order Number:_____