

WOODBURY COUNTY AGENDA ITEM(S) REQUEST FORM

Date: 5/4/2026 Weekly Agenda Date: 5/12/2026

Elected Official / Department Head / Citizen: Ryan Ericson

Wording for Agenda Item:

FY27 Capital Improvement Requests 1. Auditor 2. Building Services 3. Bldg Svs/Juvenile Detention 4. Conservation 5. Siouxland District Health 6. Emergency Services 7. Secondary Roads 8. Sheriff 9. Treasurer 10. WCICC

Action Required:

Approve Ordinance

Approve Resolution

Approve Motion

Hold Public Hearing

Informational

Attachments

Set Time:

Reviewed by County Attorney's Office:

Background & Financial Impact:

Recommendation:

Attachments:

[Attachment 1](#)

Approved by Board of Supervisors on March 17, 2026

FY27 CIP Requests				
CIP Bond Issue (Debt Service Fund)				
Dept	Project Name	Original Amount	Current Amount	Misc Notes
Auditor	Carpet, Paint, Blinds, F, F & E for Auditor and Recorder	200,000	200,000	
Bldg Svs	Tri-View Parking Lot	5,000	5,000	
Bldg Svs	LEC Sign, Bus Shelter, Sidewalk	50,000	50,000	
Bldg Svs	Trosper-Hoyt Entrance, ADA Ramp, Facade	160,000	160,000	
Bldg Svs	Courthouse Wheelchair Lifts	162,000	162,000	
Bldg Svs/Juvenile Detention	Trosper-Hoyt JD specific repairs	225,000	225,000	
Conservation	Observation Deck	15,000	15,000	
Conservation	Retaining Wall	42,800	42,800	
Conservation	Water Fall, retaining wall, sidewalk	101,475	101,475	
District Health	HVAC	48,652	48,652	
EMS	Air Compressor	135,000	135,000	
EMS	Pickup/Plow	90,000	90,000	
EMS	Driveway	41,928	41,928	
EMS	Roof Maintenance	300,000	300,000	
Sec Rds	Real Estate for Hornick Shop	140,000	140,000	
Sheriff	Body Scanner	201,500	201,500	
Sheriff	Radio Equipment	106,809	106,809	
Treasurer	Anthon Office	34,274	34,274	
WCICC	Hyper-Converged Infrastructure Refresh	500,000	500,000	
WCICC	Multifuntions Printers & PCs	100,000	100,000	
Board	Loan Note Fees	20,000	20,000	
Total CIP Requests		2,679,438	2,679,438	

On 2-5-2025, \$200,000 was requested to fund the Auditor/Recorder Repairs, furniture, and fixtures from FY26 CIPs. The request was discussed again on 6-10-2025 at which time it was requested to work with Director Schmitz to provide a more detailed estimate. It was again discussed on 9-22-2025 in detail and was not approved for the FY26 budget.

FY27CIP request:

Recorder:

Reason: Provide better security, larger workspaces, and more efficient workflow. Additionally, to repair items in need.

Key project goals:

- * Open plan cubicles for 9 full time Staff
- * New secure entrance
- * Replace damaged front counter
- * Repair Window Seals and replace blinds
- * New public table and chairs
- * Repair and paint for floors and ceiling in vault area
- * Paint/antislip for stairs and railings
- * Repair/replace microfilm counter

Auditor Elections/Finance:

Reason: Provide better security, larger workspaces, and more efficient workflow. Additionally, to repair items in need.

Key project goals:

- * Open plan cubicles for 6 Full time Staff, 4 temporary staff, 1 secure workstation for elections
- * New Secure Entrance with key fob access
- * Secure front counter that mimics the historical counter in the Recorder's Office
- * Repair Window Seals and replace blinds
- * New Secure Room for elections with key fob access
- * one worktable area and one mail machine table

PRODUCT	OFFICE ELEMENTS						
	MFG	QTY	New/ Used		\$ EACH	SUB-TOTAL	
Cubicals							
Cubical 6'x 6' x 52"	Hon	1	New		\$3,441.78	\$3,441.78	
Cubical 6'x 8' x 52"	Hon	7	New		\$3,333.74	\$23,336.18	
Cubical 8'x 8' x 52"	Hon	1	New		\$3,883.64	\$3,883.64	
Sit Stand Mechanics							
Delivery/ Installation		1			\$3,775.05	\$3,775.05	
Electrical Circuitry Supply Wiring (Cubicals Infeed Power)		1			\$300.00	\$300	
Data Circuits (Cubicals)		4			\$175.00	\$700	
Interior Window Trim Repaint Throughout		18			\$60.00	\$1,080	
Interior Window Blinds Replacement		18			\$423.00	\$7,614	
Interior Window Seal Replacement		18			\$325.00	\$5,850	
Repaint HVAC Fan Coil Units		6			\$850.00	\$5,100	

OFFICE ELEMENTS								
PRODUCT	MFG	QTY	New/ Used			\$ EACH		SUB-TOTAL
CUBICALS / DESKS								
Cubicle 6'x 8' x 52" GL	Hon	9	New			\$3,333.74		\$30,003.66
Cubicle 8'x 8' x 52" GL	Hon	1	New			\$3,883.64		\$3,883.64
6' X 6'	Hon	1	New			\$3,441.78		\$3,441.78
Sit Stand Mechanics								
Tall Walls 11' X 12' X 8	Hon	1	New			\$2,000		\$2,000.00
Delivery/ Installation		1				\$4,815.05		\$4,815.05
Electrical Circuitry								
Supply Wiring (Cubicals Infeed Power)								
		6				\$1,160.00		\$6,960.00

CIP – NEW PROJECT REQUEST FORM

Project Name: Tri-View

Project Number: (Finance will provide number)

Project Manager: Building Service Kenay Schmitz

Department/Division: Building Services

	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>	<u>Year 5</u>	<u>Total</u>
Revenues						
Total Revenues						

Expenditures

<u>Parking Lot striping & Concrete Repair</u>						
Total Expenditures	<u>\$5,000</u>					

Comments:

CIP – NEW PROJECT REQUEST FORM

Project Name: LEC - SIGNAGE, BUS STOP SHELTER, & SIDEWALK

Project Number: _(Finance will provide number)_

Project Manager: Kenny Schmitz

Department/Division: BUILDING SERVICES

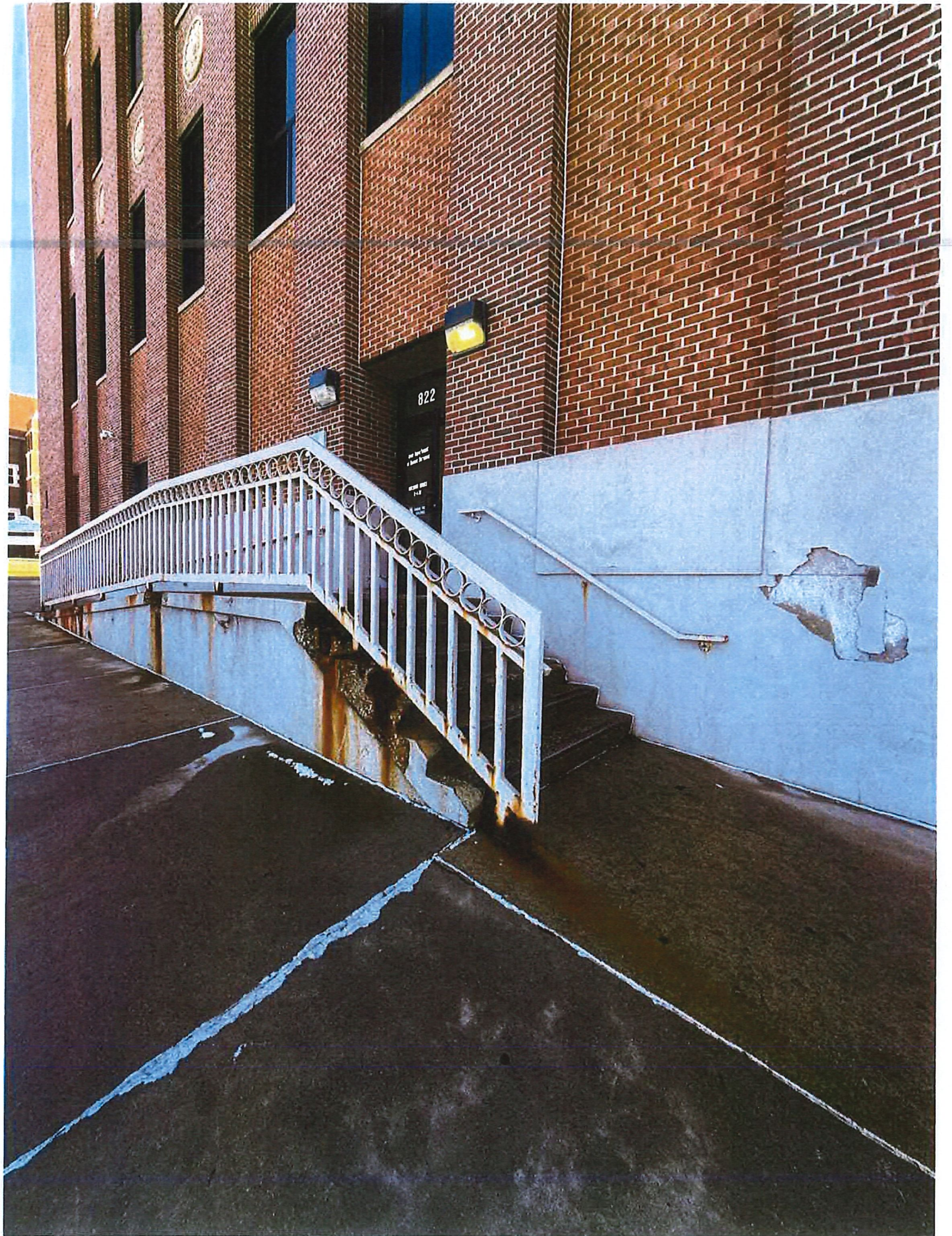
	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>	<u>Year 5</u>	<u>Total</u>
<u>Revenues</u>						
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
Total Revenues	_____	_____	_____	_____	_____	_____

Expenditures

<u>LEC SIGN</u>	<u>\$19,000</u>	_____	_____	_____	_____	_____
<u>BUS SHELTER/PAD</u>	<u>#18,000</u>	_____	_____	_____	_____	_____
<u>SIDEWALK - (FROM LEC TO AGARD)</u>	<u>#??</u>	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
Total Expenditures	_____	_____	_____	_____	_____	_____

Comments:

- ① Have received complaints of no signage
- ② Public needs a shelter after release
- ③ City of Sioux City may require a sidewalk



TROSPER - HOYT COUNTY SERVICES BUILDING

822 DOUGLAS

MOTO
DEPAR

822



8-4-20

PROPERTY TAX
MOTOR VEHICLE, DMV
STRAIGHT AHEAD

CIP – NEW PROJECT REQUEST FORM

Project Name: Courthouse - Wheelchair Lifts (Both)

Project Number: (Finance will provide number)

Project Manager: Kenny Schmitz

Department/Division: Building Services

	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>	<u>Year 5</u>	<u>Total</u>
Revenues						
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
Total Revenues	_____	_____	_____	_____	_____	_____

Expenditures

MAIN ENTRANCE \$75,000

LOWER LEVEL \$75,000

ARCHITECT/ENG \$12,000

Total Expenditures \$162,000

Comments: ADA/SAFETY

MAIN ENTRANCE CHAIR lift will NOT accommodate larger chairs/sizes
LOWER-LEVEL LIFT HAS been tagged out of service by
state inspector and it must be replaced.