

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 04/11/2022 Weekly Agenda Date: 04/19/2022

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Melissa Thomas HR Director

**WORDING FOR AGENDA ITEM:**

Discussion and Action on Clarification of the Board of Supervisors 02/22/2022 Motion Regarding Salaried Employees FY 23 Pay Periods

**ACTION REQUIRED:**

- |  |   |  |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/>   | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/>    | Other: Informational <input type="checkbox"/> | Attachments <input type="checkbox"/>               |

**EXECUTIVE SUMMARY:**

This agenda item is to clarify the motion made by the Board of Supervisors regarding the impact of FY 23 having 27 pay periods on salaried employees bi-weekly paycheck.

**BACKGROUND:**

The minutes read "Motion by Taylor second by De Witt to appropriate \$156,303 to provide a 4% increase for salaried wage plan employees to the employee's biweekly amount for the last pay-period of FY 22 for each pay -period for FY 23." The amount in the motion included the cost of salaried union employees at their bargained salary % increase but the motion only referenced "wage plan employees"

**FINANCIAL IMPACT:**

Zero. Video of the 2/22/22 meeting shows that the Board discussed and desired to include the affected salaried union employees. The original motion included the amount necessary to do that.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Clarify whether the motion includes salaried union employees.  
The Board's prior deliberation of this issue starts at the 1:17:00 mark of the 2/22/22 meeting with initial Board comments beginning at at 1:25:00 and the vote at 1:35:00.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to clarify that the motion by the Board on 2/22/22 includes salaried union employees to provide the bargained for % increase to the employee's biweekly amount for the last pay-period of FY 22 for each pay period for FY 23.