

3C
9-1 8/27/13

**WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT**

MEMORANDUM

TO: Woodbury County Board of Supervisors
FROM: Caroline Tompkins, Safety and Risk Management Coordinator *CT*
DATE: August 22, 2013

RE: Woodbury County Employee Flu Shots

Once again The Woodbury County Board of Supervisors is being asked to fund influenza inoculations for the Employees of Woodbury County. Last year there were approximately 220 flu vaccinations given. That is over half of our workforce. This year the process of receiving your vaccination will be the same:

- Siouxland District Health Department (SDHD) would administer the vaccinations.
- Woodbury County would reimburse SDHD the rate of \$20/shot (same as last year). Funding for this amount will be paid out of the Health Fund.
- Woodbury County and the SDHD will work together scheduling clinic days.
- Flu vaccinations will be available to State Employees and Family members of County Employees at the rate of \$25/person (same as last year).

I am seeking Board direction and authorization to proceed on this item.

Thank you.

SIouxLAND
DISTRICT HEALTH
DEPARTMENT

LETTER OF AGREEMENT
BETWEEN
SIouxLAND DISTRICT HEALTH DEPARTMENT
AND
WOODBURY COUNTY

This is a Letter of Agreement regarding the administration of Influenza vaccine to Woodbury County employees for FY 2013-2014.

It shall be mutually agreed that:

1. Woodbury County and Siouxland District Health Department (SDHD) shall each designate a person to be responsible for scheduling immunization dates, and locations.
2. Siouxland District Health Department employees will provide vaccine and administration of vaccine at mutually agreed upon times, dates and locations.
3. Woodbury County shall reimburse Siouxland District Health Department \$20.00 for each influenza immunization upon receipt of participation list from SDHD.


Woodbury County


Siouxland District Health Department

09-10-13
Date

09/09/13
Date

ADMINISTRATION
(712)279-6119
FAX (712)255-2601

ENVIRONMENTAL
(712)279-6119
FAX (712)255-2604

LABORATORY
(712)279-6119
FAX (712)255-2601

NURSING
(712)279-6119
FAX (712)255-2605

NUTRITION/VIC
(712)279-6636
FAX (712)255-2677

1014 Nebraska Street, Sioux City, Iowa 51105