

# HUMAN RESOURCES DEPARTMENT

3

## MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: September 3, 2013

**\* PERSONNEL ACTION CODE:**

- |                 |                      |
|-----------------|----------------------|
| A - Appointment | R - Reclassification |
| T - Transfer    | E - End of Probation |
| P - Promotion   | S - Separation       |
| D - Demotion    | O - Other            |

**TO: WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Handke, Traci	Emergency Services	9-01-13	P/T Operations Officer			S	Resignation.
Gardner, April	Juvenile Detention	9-04-13	P/T Youth Worker	\$16.85/hour		A	Job Vacancy Posted: 7-3-13 Entry Level Salary: \$16.85/hour.
Clark, Charles	Secondary Roads	9-04-13	Equipment Operator	\$20.30/hour		A	Job Vacancy Posted: 6-26-13. Entry Level Salary: \$20.30/hour.

APPROVED BY BOARD DATE:

J. D. PELLERSELS, DIRECTOR

J. D. Pellersels

Jackie Smith

The above and foregoing having been read and is disposed of as follows:

Sept 3  
2013

- |    |                  |    |
|----|------------------|----|
| OK | Tanya Clark      | NO |
| OK | Sheryl W. Patten | NO |
| OK | Daniel Lopez     | NO |
| OK | Maddie Watson    | NO |
| OK | _____            | NO |