

3a
02/04/14

HUMAN RESOURCES DEPARTMENT
MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: February 4, 2014

*** PERSONNEL ACTION CODE:**

- | | |
|-----------------|----------------------|
| A - Appointment | R - Reclassification |
| T - Transfer | E - End of Probation |
| P - Promotion | S - Separation |
| D - Demotion | O - Other |

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Moravek, Joseph	County Sheriff	1-29-14	Civilian Jailer			S	Separation.
Davis, Jeana	County Sheriff	2-05-14	Clerk II	\$18.81/hour	8%=\$1.45/hr	P	Promotion from Sheriff Civil Clerk to Sheriff Clerk II.
Robinson, Lisa	Veteran Affairs	2-15-14	Clerk II	\$16.11/hour	5%=\$.77/hr	R	Per Wage Plan comparability w/ AFSCME Courthouse Contract, from Grade 3/Step 2 to Grade 3/Step 3.
Downing, Marvin	Secondary Roads	2-28-14	Equipment Operator			S	Retirement.

The above and foregoing having been submitted is disposed of as follows:

APPROVED BY BOARD DATE: _____

FEB 04 2014

GLORIA MOLLET, ASST. DIRECTOR Gloria Mollet

VOTE

OK	<u>[Signature]</u>	NO	_____
OK	<u>[Signature]</u>	NO	_____
OK	<u>[Signature]</u>	NO	_____
OK	<u>[Signature]</u>	NO	_____
OK	<u>[Signature]</u>	NO	_____