3a
03/11/14

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: March 11, 2014

*** PERSONNEL ACTION CODE:**

A- Appointment	R-Reclassification
T - Transfer	E- End of Probation
P - Promotion	S - Separation
D - Demotion	O – Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Downs, Sasha	County Sheriff	3-12-14	Clerk I/Typist/ Receptionist-Civil	$13.81/hour		A	Job Vacancy Posted 2-5-14. Entry Level Salary: $13.81/hour.
Mollet, Gloria	Human Resources	3-24-14	Asst. Director	$53,292/year	7%=$3,645/yr	R	Per Wage Plan Matrix, 6 year Salary Increase.

APPROVED BY BOARD DATE: _____

GLORIA MOLLET, ASST. DIRECTOR Gloria Mollet

The above and foregoing having been submitted is disposed of as follows:

MAR 11 2014

	VOTE	
OK	George W. Boyken	NO
OK		NO
OK		NO
OK		NO
OK		NO