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HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: May 3, 2022

*** PERSONNEL ACTION CODE:**

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R- Reclassification
- E- End of Probation
- S - Separation
- O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
McCrea, Myles	Emergency Services	4-27-22	Operations Officer-Paramedic			S	Separation.
Donaghu, Justin	County Sheriff	5-02-22	Court Security Officer	\$25.24/hour	0%	T	Transfer from Civilian Jailer to Court Security Officer.
Cooper, Casey	Secondary Roads	5-04-22	Equipment Operator	\$24.55/hour		A	Job Vacancy Posted 3-15-22. Entry Level Salary: \$24.55/hour.
Duerksen, Jesse	Secondary Roads	5-04-22	Motor Grader Operator	\$24.85/hour		A	Job Vacancy Posted 11-24-21. Entry Level Salary: \$24.85/hour.
Fox, Jacklyn	County Attorney	5-16-22	Assistant County Attorney	\$99,558/year	3.4%=\$3,350/year	R	Per AFSCME Assist. County Attorney Contract agreement, from Step 10 to Step 11.
Little, Adam	County Sheriff	5-16-22	Civilian Jailer	\$21.88/hour	4%=\$.86/hour	R	Per CWA Civilian Officers Contract agreement, from Class 3 to Class 2.
Petit, Mark	Secondary Roads	5-31-22	Motor Grader Operator			S	Retirement.

The above and foregoing having been submitted is disposed of as follows:
VOTE

MAY 05 2022

OK _____ NO _____
 OK _____ NO _____
 OK _____ NO _____
 OK _____ NO _____
 OK _____ NO _____

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR: _____

Melissa Thomas