

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: May 31, 2022

*** PERSONNEL ACTION CODE:**

- A - Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R - Reclassification
- E - End of Probation
- S - Separation
- O - Other

TO: **WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Cowles, Timothy	County Sheriff	5-16-22	P/T Courthouse Safety & Security Officer			S	Resignation.
Robley, Eric	Secondary Roads	5-30-22	Motor Grader Operator	\$24.85/hour	1%=\$.30/hour	T	Position Transfer from Equipment Operator to Motor Grader.
Kuntz, Erika	Secondary Roads	6-01-22	Temporary Engineering Aide	\$16.00/hour		A	Not to exceed 120 days.
Peters, Matthew	Secondary Roads	6-01-22	Temporary Summer Laborer	\$15.00/hour		A	Not to exceed 120 days.
Mogensen, Richard	Secondary Roads	6-01-22	P/T Equipment Operator	\$24.55/hour		A	Job Vacancy Posted 3-15-22. Entry Level Salary: \$24.55/hour.
East, Noah	County Sheriff	6-06-22	Civilian Jailer	\$21.02/hour		A	Job Vacancy Posted 4-13-22. Entry Level Salary: \$21.02/hour.
Fleming, Lynn	County Sheriff	6-06-22	Civilian Jailer	\$21.02/hour		A	Job Vacancy Posted 4-13-22. Entry Level Salary: \$21.02/hour.
Orr, Kayla	County Sheriff	6-06-22	Civilian Jailer	\$21.02/hour		A	Job Vacancy Posted 4-13-22. Entry Level Salary: \$21.02/hour.

The above and foregoing having been submitted is disposed of as follows:

VOTE

MAY 31 2022

OK _____ NO _____

APPROVED BY BOARD DATE:

MELISSA THOMAS, HR DIRECTOR:

Melissa Thomas HR Director