

11a

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: January 3, 2023

*** PERSONNEL ACTION CODE:**
 A- Appointment R- Reclassification
 T - Transfer E- End of Probation
 P - Promotion S - Separation
 D - Demotion O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

| NAME | DEPARTMENT | EFFECTIVE DATE | JOB TITLE | SALARY REQUESTED | % INCREASE | * | REMARKS |
|------------------|--------------------|----------------|--|------------------|---------------|---|---|
| Scarlett, Donald | Juvenile Detention | 12-20-22 | Youth Worker | | | S | Resignation. |
| Smith, Jacob | Emergency Services | 12-26-22 | P/T Operations Officer-Paramedic | | | S | Resignation. |
| Cooper, Casey | Secondary Roads | 12-26-22 | Equipment Operator | \$26.92/hour | 3%=\$.81/hr | E | Per CWA Secondary Roads Contract agreement, End of Probation Salary Increase. |
| Lauters, Dean | County Sheriff | 1-05-23 | P/T Courthouse Safety & Security Officer | \$20.02/hour | | A | Job Vacancy Posted 11-23-22. Entry Level Salary: \$18.22-\$20.02/hour. |
| Williams, Sandra | County Sheriff | 1-05-23 | P/T Courthouse Safety & Security Officer | \$18.22/hour | | A | Job Vacancy Posted 11-23-22. Entry Level Salary: \$18.22-\$20.02/hour. |
| Svendsen, Arvid | County Sheriff | 1-09-23 | Jail Sergeant | \$34.57/hour | 36%=\$9.31/hr | P | Promotion from Civilian Jailer to Jail Sergeant. |

The above and foregoing having been submitted is disposed of as follows:

VOTE
 JAN 03 2022

OK [Signature] NO _____
 OK [Signature] NO _____
 OK [Signature] NO _____

APPROVED BY BOARD DATE: _____
 OK _____ NO _____

MELISSA THOMAS, HR DIRECTOR: Melissa Thomas, HR Director



Woodbury County Sheriff's Office

LAW ENFORCEMENT CENTER
P. O. BOX 3715 SIOUX CITY, IOWA 51102

CHAD SHEEHAN, SHERIFF

PHONE: 712.279.6010
E-MAIL: csheehan@woodburycountyiowa.gov
FAX: 712.279.6522

December 21, 2022

To the Woodbury County Board of Supervisors & Human Resources Department,

The Woodbury County Sheriff's Office respectfully requests discussion and action on the authorization to hire Dean Lauters for a Court House Security Officer position, with a starting wage of \$20.02 per hour. We request this be placed on the agenda for the Tuesday, January 3, 2023, Woodbury County Board of Supervisors meeting.

Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Chad Sheehan'.

Chad Sheehan, Sheriff

Cc: file



Woodbury County Sheriff's Office

LAW ENFORCEMENT CENTER
P. O. BOX 3715 SIOUX CITY, IOWA 51102

CHAD SHEEHAN, SHERIFF

PHONE: 712.279.6010
E-MAIL: csheehan@woodburycountyiowa.gov
FAX: 712.279.6522

December 19, 2022

To the Woodbury County Board of Supervisors & Human Resources Department,

The Woodbury County Sheriff's Office respectfully requests discussion and action on the authorization to hire Sandra Williams for a Court House Security Officer position, with a starting wage of \$18.22 per hour. We request this be placed on the agenda for the Tuesday, January 3, 2023, Woodbury County Board of Supervisors meeting. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Chad Sheehan'.

Chad Sheehan, Sheriff

Cc: file