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# HUMAN RESOURCES DEPARTMENT



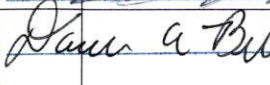

## MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: April 18, 2023

**\* PERSONNEL ACTION CODE:**

- A - Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R - Reclassification
- E - End of Probation
- S - Separation
- O - Other

**TO: WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS	
Carver, Ricky	County Sheriff	4-03-23	Civilian Jailer			S	Declined position prior to start date.	
Punke, Justin	Emergency Services	4-21-23	P/T Operations Officer-EMT	\$22.25/hour		A	Job Vacancy Posted 8-31-22. Entry Level Salary: \$22.25/hour.	
Wise, Cathia	Building Services	5-01-23	Custodian	\$18.05/hour	5%=\$.87/hour	R	Per AFSCME Courthouse Contract agreement, from Grade 1/Step 2 to Grade 1/Step 3.	
			The above and foregoing having been submitted is disposed of as follows:					
							VOTE	
							APR 18 2023	
			OK 				NO _____	
			OK 				NO _____	
			OK 				NO _____	
			OK 				NO _____	
			OK _____				NO _____	

APPROVED BY BOARD DATE: \_\_\_\_\_

MELISSA THOMAS, HR DIRECTOR:

Melissa Thomas HR Director