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HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: May 9, 2023

*** PERSONNEL ACTION CODE:**

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R-Reclassification
- E- End of Probation
- S - Separation
- O - Other

TO: **WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Karrer, Theodore	Building Services	5-01-23	Custodian	\$21.24/hour	2.4%=\$.50/hr.	R	Increase due to Asbestos certification.
Wise, Cathia	Building Services	5-01-23	Custodian	\$18.55/hour	2.7%=\$.50/hr.	R	Increase due to Asbestos certification.
Klemke, Ian	Building Services	5-01-23	Maintenance Technician	\$23.36/hour	2%=\$.50/hr.	R	Increase due to Asbestos certification.
Mouw, Jon	Building Services	5-01-23	Maintenance Technician	\$23.36/hour	2%=\$.50/hr.	R	Increase due to Asbestos certification.
Roder, Steven	Building Services	5-01-23	Maintenance Technician	\$25.75/hour	2%=\$.50/hr.	R	Increase due to Asbestos certification.
Steig, Craig	Building Services	5-01-23	Maintenance Technician	\$25.75/hour	2%=\$.50/hr.	R	Increase due to Asbestos certification.
Svendsen, Terry	Building Services	5-01-23	Maintenance Worker	\$25.75/hour	2%=\$.50/hr.	R	Increase due to Asbestos certification.
De Witt, Rocky	County Sheriff	5-01-23	P/T Courthouse Safety & Security Officer	\$23.37/hour	0%	O	Change to P/T On-Call Status.
Novak, Kiely	Secondary Roads	6-01-23	Temporary Engineering Aide	\$16.50/hour		A	Not to exceed 120 days.
Gray, Michael	Secondary Roads	6-30-23	District Foreman			S	Retirement.

APPROVED BY BOARD DATE:

The above and foregoing having been submitted is disposed of as follows:

MELISSA THOMAS, HR DIRECTOR:

Melissa Thomas HR Director

VOTE

MAY 09 2023

OK *[Signature]* NO _____

OK *[Signature]* NO _____

OK *[Signature]* NO _____

OK *[Signature]* NO _____

OK *[Signature]* NO _____