

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: May 30, 2023

\* PERSONNEL ACTION CODE:

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R-Reclassification
- E- End of Probation
- S - Separation
- O - Other

TO: **WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Hemmesch, Katelyn	County Attorney	5-15-23	Intern	\$18.00/hour		A	Temporary Position.
Schumacher, Ashley	County Sheriff	5-25-23	Civilian Jailer			S	Resignation.
Novak, Kiely	Secondary Roads	6-05-23	Temporary Engineering Aide	\$16.50/hour		A	Change Start Date to 6-5-23.
Ponce, Hediberto	County Sheriff	6-12-23	Civilian Jailer	\$25.26/hour	4%=\$.98/hr	R	Per CWA Civilian Officers Contract agreement, from Class 2 to Class 1.
Parker, Katie	Human Resources	6-12-23	Senior Clerk	\$25.25/hour	10%=\$2.39/hr	R	Per Wage Plan comparability with AFSCME Courthouse Contract, from Grade 4/Step 4 to Grade 4/Step 5.
<p><b>The above and foregoing having been submitted is disposed of as follows:</b></p> <p><b>VOTE</b></p> <p><b>MAY 30 2023</b></p>							
		OK _____				NO _____	
		OK _____				NO _____	
		OK _____				NO _____	
		OK _____				NO _____	

APPROVED BY BOARD DATE:

OK \_\_\_\_\_ NO \_\_\_\_\_

MELISSA THOMAS, HR DIRECTOR:

Melissa Thomas HR Director