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HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: November 28, 2023

*** PERSONNEL ACTION CODE:**

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R-Reclassification
- E- End of Probation
- S - Separation
- O - Other

TO: **WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Voigt, Easton	County Sheriff	12-06-23	Civilian Jailer			S	Resignation.
Mann, Michelle	County Sheriff	12-11-23	Civilian Jailer	\$32.12/hour	11.5%=\$3.35/hour	R	Per CWA Civilian Officers Contract agreement, from Senior Class to Master Class.
Priestley, Daniel	Community and Economic Development	12-11-23	Zoning Coordinator	\$2762.66/bi-weekly	6.5%=\$168.61/bi-weekly	R	Per Wage Plan Matrix, 6 year salary increase.
De La Roca Sis, Juan	Juvenile Detention	12-11-23	P/T Youth Worker	\$22.26/hour	4%=\$.85/hour	R	Per AFSCME Juvenile Detention Contract agreement, from Grade 1/Step 1 to Grade 1/Step 2.
Farris, Marquesha	Juvenile Detention	12-11-23	P/T Youth Worker	\$22.26/hour	4%=\$.85/hour	R	Per AFSCME Juvenile Detention Contract agreement, from Grade 1/Step 1 to Grade 1/Step 2.
			<p>The above and foregoing having been submitted is disposed of as follows:</p> <p style="text-align: center;">VOTE</p> <p style="text-align: center;">NOV 28 2023</p>				
			OK		NO		
			OK		NO		
			OK		NO		
			OK		NO		
			OK		NO		

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR:

Melissa Thomas HR Director