

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: December 19, 2023

*** PERSONNEL ACTION CODE:**

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R-Reclassification
- E- End of Probation
- S - Separation
- O - Other

TO: **WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Allen, Charity	Juvenile Detention	11-29-23	Temporary Youth Worker			S	Resignation.
Zinn, Latessa	Juvenile Detention	12-20-23	P/T Youth Worker	\$21.41/hour		A	Job Vacancy Posted 10-16-23. Entry Level Salary: \$21.41/hour.
Anderson, Tyler	County Sheriff	12-23-23	Civilian Jailer			S	Resignation.
Moore, Andrew	County Sheriff	1-02-24	Deputy Sheriff	\$28.14/hour		A	Appointment by County Sheriff.
Palmer, Tyler	County Sheriff	1-02-24	Deputy Sheriff	\$28.14/hour		A	Appointment by County Sheriff.
Klemke, Ian	Building Services	1-08-24	Maintenance Technician	\$26.38/hour	10%=\$2.45/hr	R	Per AFSCME Courthouse Contract agreement, from Grade 4/Step 4 to Grade 4/Step 5.
Ortiz, Erick	County Sheriff	1-08-24	Civilian Jailer	\$23.97/hour		A	Job Vacancy Posted 10-18-23. Entry Level Salary: \$23.97/hour.
Griffith, Scott	County Treasurer	1-08-24	Clerk II	\$19.55/hour	4.6%=\$.87/hr	R	Per AFSCME Courthouse Contract agreement, from Grade 3/Step 1 to Grade 3/Step 2.

The above and foregoing having been submitted is disposed of as follows:

VOTE

DEC 19 2023

APPROVED BY BOARD DATE:

MELISSA THOMAS, HR DIRECTOR:

OK _____ NO _____
Melissa Thomas
 OK _____ NO _____
 OK _____ NO _____
 OK _____ NO _____
 OK _____ NO _____
 OK _____ NO _____