

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: January 9, 2024

* PERSONNEL ACTION CODE:

- A - Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R - Reclassification
- E - End of Probation
- S - Separation
- O - Other

TO: **WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Nelson, Mark	Board of Supervisors	1-02-24	Board Member	\$40,744.78/year	0%	T	Transfer from Board Vice Chair to Board Member.
Bittinger, Daniel	Board of Supervisors	1-02-24	Board Vice Chair	\$40,744.78/year	0%	T	Transfer from Board Member to Board Vice Chair.
Uhl, Rick	Building Services	1-04-24	Custodian			S	Resignation.
Ritchie, Stacy	Human Resources	1-05-24	Senior Clerk			S	Resignation.
Munhofen, Lewis	County Sheriff	1-16-24	Civilian Jailer	\$23.97/hour		A	Job Vacancy Posted 11-29-23. Entry Level Salary: \$23.97/hour.
Paulsen, Zackary	County Sheriff	1-16-24	Civilian Jailer	\$23.97/hour		A	Job Vacancy Posted 12-6-23. Entry Level Salary: \$23.97/hour.

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR:

_____ above and foregoing
 _____ has been submitted
 _____ as follows:
 Director

VOTE

JAN 09 2024

_____ NO _____
 _____ NO _____
 _____ NO _____
 _____ NO _____
 _____ NO _____