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# HUMAN RESOURCES DEPARTMENT

## MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: January 23, 2024

**\* PERSONNEL ACTION CODE:**

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R-Reclassification
- E- End of Probation
- S - Separation
- O - Other

**TO: WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Clausen, Robert	Secondary Roads	1-14-24	Motor Grader Operator			S	Retirement.
Hansen, James	County Attorney	1-16-24	Assistant County Attorney			S	Resignation.
Bainbridge, John	Secondary Roads	1-22-24	Motor Grader Operator	\$27.76/hour	1%=\$.30/hour	T	Position Transfer from Equipment Operator to Motor Grader Operator.
Walker, Isaiah	County Sheriff	1-30-24	Civilian Jailer			S	Resignation.
Nemitz, Madison	Juvenile Detention	2-05-24	Youth Worker	\$26.94/hour	17%=\$3.91/hr	R	Per AFSCME Juvenile Detention Contract agreement, from Grade 1/Step 3 to Grade 1/Step 4.
<p>The above and foregoing having been submitted is disposed of as follows:</p> <p><b>VOTE</b></p> <p><b>JAN 23 2024</b></p>							
			OK _____			NO _____	
			OK _____			NO _____	
			OK _____			NO _____	
			OK _____			NO _____	
			OK _____			NO _____	

APPROVED BY BOARD DATE: \_\_\_\_\_

MELISSA THOMAS, HR DIRECTOR:

Melissa Thomas HR Director