

6  
3/19/24






**HUMAN RESOURCES DEPARTMENT**  
**MEMORANDUM OF PERSONNEL TRANSACTIONS**

**DATE:** March 19, 2024

**\* PERSONNEL ACTION CODE:**

- |                |                     |
|----------------|---------------------|
| A- Appointment | R-Reclassification  |
| T - Transfer   | E- End of Probation |
| P - Promotion  | S - Separation      |
| D - Demotion   | O - Other           |

**TO: WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Welte, Allen Robert	Emergency Services	3-18-24	Interim Director	\$2602.40/ bi-weekly		T	Transfer to Interim Director
Donaghu, Justin	County Sheriff	4-01-24	Court Security Officer	\$32.12/hour	11.5%=\$3.35/ hour	R	Per CWA Civilian Officers Contract agreement, from Senior to Master Class.
Lewis, Sage	County Sheriff	4-01-24	Deputy Sheriff	\$38.30/hour	9.9%=\$3.46/ hour	R	Per CWA Deputy Sheriffs Contract agreement, from Senior to Master Deputy.
Jones, Kathryn	Juvenile Detention	4-01-24	P/T Youth Worker	\$26.94/hour	17%=\$3.91/ hour	R	Per AFSCME Juvenile Detention Contract agreement, from Grade 1/Step 3 to Grade 1/Step 4.
<b>The above and foregoing having been submitted is disposed of as follows:</b>				<b>VOTE</b>			
				<b>MAR 19 2024</b>			
				OK 	NO _____		
				OK 	NO _____		
				OK 	NO _____		
				OK 	NO _____		
				OK 	NO _____		

APPROVED BY BOARD DATE: \_\_\_\_\_

MELISSA THOMAS, HR DIRECTOR:

*Melissa Thomas HR Director*