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# HUMAN RESOURCES DEPARTMENT

## MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: April 2, 2024

**\* PERSONNEL ACTION CODE:**

- A - Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R - Reclassification
- E - End of Probation
- S - Separation
- O - Other

**TO: WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Campbell, Shona	County Auditor	4/22/2024	Auditor Finance Clerk III	\$24.33/HR		A	Job Vacancy Posted 1/25/2024. Entry Level Salary \$22.63-\$27.88
Parker, Katie	Human Resources	4/1/2024	Secretary III	\$27.88/HR	7.7%=\$2.00/HR	P	Promotion from Senior Clerk to Secretary III

APPROVED BY BOARD DATE: \_\_\_\_\_

MELISSA THOMAS, HR DIRECTOR: Melissa Thomas HR Director

The above and foregoing having been submitted is disposed of as follows:

VOTE

APR 02 2024

OK \_\_\_\_\_ NO \_\_\_\_\_

OK \_\_\_\_\_ NO \_\_\_\_\_

OK \_\_\_\_\_ NO \_\_\_\_\_

OK \_\_\_\_\_ NO \_\_\_\_\_

OK \_\_\_\_\_ NO \_\_\_\_\_

OK \_\_\_\_\_ NO \_\_\_\_\_