

**HUMAN RESOURCES DEPARTMENT**

7a  
4/16/24

**MEMORANDUM OF PERSONNEL TRANSACTIONS**

**DATE:** April 16<sup>th</sup>, 2024

**\* PERSONNEL ACTION CODE:**

- A - Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R - Reclassification
- E - End of Probation
- S - Separation
- O - Other

**TO: WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Almendarez, David	Sheriff's Office	4-22-2024	Civilian Jailer	\$23.97/hour		A	Job Vacancy Posted 12-20-2023. Entry Level Salary: \$23.97
Alvarado, Genneses	Juvenile Detention	4-5-2024	PT Youth Worker			S	Separation
Hinrickson, Blake	Secondary Roads	4-17-2024	Motor Grader Operator	\$27.76/hour	1%=\$.30/hr	T	Position Transfer from Equipment Operator to Motor Grader Operator.
Munhofen, Lewis	Sheriff's Office	4-10-2024	Civilian Jailer			S	Separation

APPROVED BY BOARD DATE: \_\_\_\_\_

*Melissa Thomas*

MELISSA THOMAS, HR DIRECTOR:

The above and foregoing having been submitted is disposed of as follows:

VOTE

APR 16 2024

OK \_\_\_\_\_ NO \_\_\_\_\_  
 OK \_\_\_\_\_ NO \_\_\_\_\_  
 OK \_\_\_\_\_ NO \_\_\_\_\_  
 OK \_\_\_\_\_ NO \_\_\_\_\_  
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