

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: September 3, 2024

* PERSONNEL ACTION CODE:

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R-Reclassification
- E- End of Probation
- S - Separation
- O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Thompson, Lexi	Sheriff's Office	09-16-2024	Civilian Jailer	\$24.57/hour		A	Job Vacancy Posted 05/21/2024. Entry Level Salary: \$24.57/hour
Ress, Melody	Sheriff's Office	09-16-2024	Civilian Jailer	\$24.57/hour		A	Job Vacancy Posted 05/21/2024. Entry Level Salary: \$24.57/hour
Anderson, Lisa	Human Resources	09-09-2024	Temp Secretary	\$28.72/hour		A	Job Vacancy Posted 08/20/2024. Entry Level Salary: \$28.72/hour
Trobaugh-Huynhlc, Vy	Human Resources	9-16-2024	Senior Clerk	\$22.92/hour	16%/\$3.68	T	Transfer from Treasurer's Office to HR
Pollema, Brandon	Emergency Services	9-9-2024	Paramedic	\$25.23/hour		A	Job Vacancy Posted 05/13/2023 Salary: \$25.23
Kyle, Michelle	Emergency Services	08-28-2024	Paramedic			S	Separation

The above and foregoing having been submitted is disposed of as follows:

APPROVED BY BOARD DATE:

Melissa Thomas

MELISSA THOMAS, HR DIRECTOR:

VOTE

SEP 03 2024

OK _____ NO _____

OK [Signature] NO _____

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