

49  
5/6/25

# HUMAN RESOURCES DEPARTMENT

## MEMORANDUM OF PERSONNEL TRANSACTIONS

**DATE:** May 6<sup>th</sup>, 2025

**\* PERSONNEL ACTION CODE:**

A - Appointment	R - Reclassification
T - Transfer	E - End of Probation
P - Promotion	S - Separation
D - Demotion	O - Other

**TO: WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Britton, Andrew	Juvenile Detention	05-12-2025	Youth Worker	\$23.72/hour	3%=\$0.79/hr	R	Per AFSCME Juvenile: Move from Step 2 to Step 3. Anniversary Date: 5/29/25
Clark, Todd	Sheriff's Office	05-12-2025	Civilian Jailer	\$33.24/hour	11%=\$3.46/hr	R	Per CWA Civilian: Move from Senior to Master. Anniversary Date: 5/30/25
Javorsky, Tyler	Sheriff's Office	05-12-2025	Court Security Officer	\$25.57/hour	0%	T	Transfer Position from Correctional Officer to Court Security Officer.
Fox, Scott	Secondary Roads	05-12-2025	Equipment Operator	\$27.88/hour	3%=\$0.84/hr	R	Per CWA Roads: End of Probationary Period. Move to Step 1. Anniversary Date: 5/27/25

**APPROVED BY BOARD DATE:** \_\_\_\_\_

**MELISSA THOMAS, HR DIRECTOR:**

*Melissa Thomas, HR Director*  
 The above and foregoing having been submitted is disposed of as follows:

**VOTE**

**MAY 06 2025**

OK	<i>David A. Brown</i>	NO	_____
OK	<i>[Signature]</i>	NO	_____
OK	<i>Kent T. Gayer</i>	NO	_____
OK	<i>[Signature]</i>	NO	_____
OK	_____	NO	_____