

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

5
8/24/25

DATE: August 26, 2025

*** PERSONNEL ACTION CODE:**

A - Appointment
T - Transfer
P - Promotion
D - Demotion
R - Reclassification
E - End of Probation
S - Separation
O - Other

TO: **WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Strain, Janet	Attorney's Office	07-31-2025	Intern - Temp			S	End of Temp Work
Bui, Le	Juvenile Detention	08-24-2025	Youth Worker	\$22.71/hour	0%	O	Transfer from PT-Temp to Part Time
Johnson, Dustin	Building Services	08-25-2025	Clerk III	\$26.31/hour	11%=\$2.70/hr	R	Job Vacancy Posted on 07/31/25. Entry Level Salary \$25.81/hr + \$.50 Asbestos Certification

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR:

Melissa Thomas Hx. Director

The above and foregoing having been submitted is disposed of as follows:

VOTE

AUG 26 2025

OK *Lawrence* NO _____
OK *[Signature]* NO _____
OK *Kent T. Carpenter* NO _____
OK *[Signature]* NO _____
OK _____ NO _____