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9/16/25

HUMAN RESOURCES DEPARTMENT
MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: September 16, 2025

*** PERSONNEL ACTION CODE:**

A - Appointment	R - Reclassification
T - Transfer	E - End of Probation
P - Promotion	S - Separation
D - Demotion	O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Fay, Eric	Sheriff's Office	08-13-2025	Deputy			S	Resignation
Moravek, Lillian	Attorney's Office	09-15-2025	Assistant County Attorney	\$85,566.00/year	57%=\$31,340.40 /yr	R	Job Vacancy Posted on 10/15/24. Entry Level Salary: \$85,566.00/yr. Internal Applicant.
Fehrle, Jae	Attorney's Office	09-17-2025	Assistant County Attorney	\$85,566.00/year		A	Job Vacancy Posted on 10/15/24. Entry Level Salary: \$85,566.00/yr
Bryant, Darren	Sheriff's Office	09-23-2025	Civilian Jailer			S	Resignation
Armstrong, Donald	Sheriff's Office	01-02-2026	% Deputy Captain			S	Retired

The above and foregoing having been submitted is disposed of as follows:

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR:

Melissa Thomas

VOTE

SEP 16 2025

OK	<u>Dawn A. Bessie</u>	NO	_____
OK	<u>Kent T. Cayer</u>	NO	_____
OK	<u>[Signature]</u>	NO	_____
OK	<u>[Signature]</u>	NO	_____
OK	<u>[Signature]</u>	NO	_____