

HUMAN RESOURCES DEPARTMENT
MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: September 23, 2025

*** PERSONNEL ACTION CODE:**

A - Appointment	R - Reclassification
T - Transfer	E - End of Probation
P - Promotion	S - Separation
D - Demotion	O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Messerschmidt Haley	Attorney's Office	09-15-2025	Assistant County Attorney	\$122,057.00/year	3%=\$4,009.00/yr	R	Per AFSCME Attorney – Move from Step 8 to Step 9. Anniversary Date 9/15/25
Azpeitia, Ulysses	Sheriff's Office	09-18-2025	Civilian Jailer	\$26.04/hour		O	Changing Hire Date


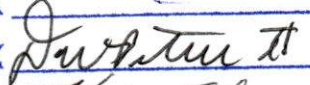



APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR:

Melissa Thomas, HR Director
The above and foregoing having been submitted is disposed of as follows:

VOTE

SEP 23 2025

OK		NO	_____
OK		NO	_____
OK		NO	_____
OK		NO	_____
OK		NO	_____