

5a

HUMAN RESOURCES DEPARTMENT
MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: October 14th, 2025

*** PERSONNEL ACTION CODE:**

A - Appointment	R - Reclassification
T - Transfer	E - End of Probation
P - Promotion	S - Separation
D - Demotion	O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Stahlecker, Blake	Sheriff's Office	10-13-2025	Civilian Lieutenant	\$3,685.37/ bi-weekly	3%=\$107.34/ bi-weekly	R	Pay Increase According to Wage Matrix. Anniversary Date: 10/16/25
Metzgar, Matthew	Attorney's Office	10-13-2025	Assistant County Attorney	\$122,157.00/year	3%=\$4,009.00/ yr	R	Per AFSCME Attorney - Move from Step 8 to Step 9. Anniversary Date: 10/18/25
Byers, Jason	Secondary Roads	10-13-2025	Equipment Operator	\$29.34/hour	1%=\$0.31/hr	R	Per CWA Roads- Move from Step 2 to Step 3. Anniversary Date: 10/18/25
Riedemann, Carter	Secondary Roads	10-13-2025	Equipment Operator	\$28.72/hour	3%=\$0.86/hr	R	Per CWA Roads-End of Probationary Period. Move to Step 1. Anniversary Date: 10/21/25
The above and foregoing having been submitted is disposed of as follows:							
VOTE							
OCT 14 2025							
OK <u>[Signature]</u> NO _____							
OK <u>[Signature]</u> NO _____							
OK <u>[Signature]</u> NO _____							
OK <u>[Signature]</u> NO _____							

APPROVED BY BOARD DATE:

MELISSA THOMAS, HR DIRECTOR:

Melissa Thomas HR Director
OK _____ NO _____