

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: December 23, 2025

* PERSONNEL ACTION CODE:

A- Appointment

T - Transfer

P - Promotion

D - Demotion

R-Reclassification

E- End of Probation

S - Separation

O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
McDermott, Deborah	Treasurer	12-26-2025	Clerk II			S	Resigned
Nunez-Diaz, Stefani	Juvenile Detention	01-05-2026	Youth Worker	\$23.62/hour	4%=\$0.91/hr	R	Per AFSCME Juvenile – Move from Step 1 to Step 2. Anniversary Date: 1/6/26
Brass, Trevor	Attorney's Office	01-05-2026	Assistant County Attorney	\$122,157.00/year	3%=\$4,109.00/yr	R	Per AFSCME Attorney – Move from Step 8 to Step 9. Anniversary Date 1/15/26
Wingert, Zachary	Sheriff's Office	01-05-2026	Deputy	\$35.55/hour		A	Authorization to Hire Approved on 12/9/2025
Uvence, Ven	Treasurer	01-12-2025	Clerk II - Tax	\$19.82/hour		A	Job Vacancy Posted on 10/22/25. Entry Level Salary: \$19.82/hr

APPROVED BY BOARD DATE:

MELISSA THOMAS, HR DIRECTOR:

Melissa Thomas
 The above and foregoing
 having been submitted
 is disposed of as follows:

VOTE

DEC 23 2025

OK *Janet Brown* NO _____
 OK *Patricia* NO _____
 OK *Kent P. Carson* NO _____
 OK *[Signature]* NO _____
 OK _____ NO _____