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## HUMAN RESOURCES DEPARTMENT

### MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: January 13, 2026

**\* PERSONNEL ACTION CODE:**

A - Appointment

T - Transfer

P - Promotion

D - Demotion

R - Reclassification

E - End of Probation

S - Separation

O - Other

**TO: WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Bittinger, Daniel	Board of Supervisors	01-02-2026	Board of Supervisor	\$41,967.12		T	From Board Chairman to Board Member.
Nelson, Mark	Board of Supervisors	01-02-2026	Board Chairman	\$45,467.12		T	From Board Member to Board Chairman.
Dietrich, David	Board of Supervisors	01-02-2026	Board Vice Chair	\$41,967.12		T	From Board Member to Board Vice Chair.
Koepke, Kimberlee	Treasurer	01-19-2026	% Deputy	\$73,989.67/year	20%=\$12,463.27/year	P	Promoted to % Deputy.

APPROVED BY BOARD DATE: \_\_\_\_\_

MELISSA THOMAS, HR DIRECTOR:

*Melissa Thomas, HR Director*

The above and foregoing  
having been submitted  
is disposed of as follows:

VOTE

JAN 13 2026

OK *[Signature]* NO \_\_\_\_\_

OK *[Signature]* NO \_\_\_\_\_

OK *Kent T. Carpenter* NO \_\_\_\_\_

OK *[Signature]* NO \_\_\_\_\_

OK *[Signature]* NO \_\_\_\_\_