

7a
4/7/26

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

*** PERSONNEL ACTION CODE:**

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R-Reclassification
- E- End of Probation
- S - Separation
- O - Other

DATE: April 7, 2026

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Brown, David	EMS	03-30-2026	Operations Officer- EMT	\$24.62/hour	0%	O	In-House Job Vacancy Posted on 3/12/2026. Move From PT to FT.
Metzgar, Matthew	Attorney's Office	04-13-2026	Assistant County Attorney	\$132,379.00/year	7%=\$8,390.00/yr	R	Per AFSCME Attorney- Move from Step 9 to Step 10. Anniversary Date 4/18/26.
Javorsky, Tyler	Sheriff's Office	04-13-2026	Court Security Officer	\$28.20/hour	5%=\$1.22/hr	R	Per CWA Civilian - Move from 2 nd to 1 st Class. Anniversary Date: 4/19/26.
Lynde, Preston	Sheriff's Office	04-13-2026	Deputy	\$37.86/hour	6%=\$2.31/hr	R	Per CWA Deputy- Move from 1 st Class to Senior. Anniversary Date: 4/19/26.
Eickholt, Brent	Sheriff's Office	07-31-2026	Civilian Jailer			S	Retired

The above and foregoing having been submitted is disposed of as follows:

Melissa Thomas, 4/7/2026

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR:

APR 07 2026

OK _____ NO _____

OK *Kent T. Camp* NO _____

OK _____ NO _____

OK *Donna Brown* NO _____

OK _____ NO _____