

# HUMAN RESOURCES DEPARTMENT

## MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: April 14, 2026

**\* PERSONNEL ACTION CODE:**

- |                 |                      |
|-----------------|----------------------|
| A - Appointment | R - Reclassification |
| T - Transfer    | E - End of Probation |
| P - Promotion   | S - Separation       |
| D - Demotion    | O - Other            |

TO: **WOODBURY COUNTY BOARD OF SUPERVISORS**

| NAME       | DEPARTMENT      | EFFECTIVE DATE | JOB TITLE          | SALARY REQUESTED | % INCREASE | * | REMARKS  |
|------------|-----------------|----------------|--------------------|------------------|------------|---|----------|
| Fox, Scott | Secondary Roads | 04-17-2026     | Equipment Operator |                  |            | S | Resigned |
|            |                 |                |                    |                  |            |   |          |
|            |                 |                |                    |                  |            |   |          |
|            |                 |                |                    |                  |            |   |          |
|            |                 |                |                    |                  |            |   |          |
|            |                 |                |                    |                  |            |   |          |
|            |                 |                |                    |                  |            |   |          |
|            |                 |                |                    |                  |            |   |          |

APPROVED BY BOARD DATE: \_\_\_\_\_

MELISSA THOMAS, HR DIRECTOR: *Melissa Thomas*

The above and foregoing having been submitted is disposed of as follows:

VOTE

APR 14 2026

OK *[Signature]* NO \_\_\_\_\_

OK *Kent T. Caper* NO \_\_\_\_\_

OK *[Signature]* NO \_\_\_\_\_

OK *[Signature]* NO \_\_\_\_\_

OK \_\_\_\_\_ NO \_\_\_\_\_