

**HUMAN RESOURCES DEPARTMENT**  
**MEMORANDUM OF PERSONNEL TRANSACTIONS**

**DATE: June 02, 2026**

**\* PERSONNEL ACTION CODE:**

A- Appointment	R-Reclassification
T - Transfer	E- End of Probation
P - Promotion	S - Separation
D - Demotion	O - Other

**TO: WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Myers, Avery	EMS	06-03-2026	Emergency Operations Officer - AEMT	\$25.45/hour		A	Job Vacancy Posted on 3/11/26. Entry Level Salary: \$25.45/hr
Sanford, Blase	Secondary Roads	06-03-2026	Summer Engineering Aide	\$19.50/hour		A	Job Vacancy Posted on 2/25/26. Entry Level Salary: \$19.50/hr
Engle, Sydney	Attorney's Office	07-17-2026	Clerk III			S	Retired

APPROVED BY BOARD DATE: \_\_\_\_\_

MELISSA THOMAS, HR DIRECTOR:

*Melissa Thomas*

**The above and foregoing having been submitted is disposed of as follows:**

**VOTE**

**JUN 02 2026**

OK	<u><i>[Signature]</i></u>	NO	_____
OK	<u><i>[Signature]</i></u>	NO	_____
OK	<u><i>[Signature]</i></u>	NO	_____
OK	<u><i>[Signature]</i></u>	NO	_____
OK	_____	NO	_____

*①*