

HUMAN RESOURCES DEPARTMENT

5a

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: July 28, 2026

*** PERSONNEL ACTION CODE:**

A - Appointment	R - Reclassification
T - Transfer	E - End of Probation
P - Promotion	S - Separation
D - Demotion	O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Gardner, April	Juvenile Detention	08-03-2026	Case Manager	\$78,052.97/year	6.5%=\$4,763.80/yr	R	Per AFSCME Juvenile MOU- 6.5% Increase at 6 Years. Anniversary Date: 8/3/26
Evans, Melissa	Treasurer	08-03-2026	Clerk II	\$22.42/hour	5%=\$1.06/hr	R	Per AFSCME Courthouse- Move to Step 3. Anniversary Date: 8/5/26
Kirkpatrick, Adam	Sheriff's Office	08-03-2026	Deputy	\$37.51/hour	16%=\$5.24/hr	R	Per CWA Deputy - Move to 1 st Class. Anniversary Date: 8/12/26
Larned, Phoenix	Sheriff's Office	08-03-2026	Deputy	\$37.51/hour	16%=\$5.24/hr	R	Per CWA Deputy - Move to 1 st Class. Anniversary Date: 8/13/26

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR:

The above and foregoing having been submitted and disposed of as follows:

Melissa Thomas, HR Director

VOTE

JUL 28 2026

OK <u><i>[Signature]</i></u>	NO _____
OK <u><i>[Signature]</i></u>	NO _____
OK <u><i>Kat T. Cramer</i></u>	NO _____
OK <u><i>[Signature]</i></u>	NO _____
OK <u><i>[Signature]</i></u>	NO _____