

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: September 1st, 2026

*** PERSONNEL ACTION CODE:**

A- Appointment	R-Reclassification
T - Transfer	E- End of Probation
P - Promotion	S - Separation
D - Demotion	O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
McKinley, Yesenia	Building Services	09-07-2026	Custodian			S	Resigned
Pollema, Tanner	Sheriff's Office	09-14-2026	Deputy	\$39.94/hour		A	Authorization to Hire on 9/1/26. Entry Level Salary: \$39.94/hr
Boyle, Alex	Sheriff's Office	09-14-2026	Deputy	\$39.94/hour		A	Authorization to Hire on 9/1/26. Entry Level Salary: \$39.94/hr
Ruelas Hernandez, Jesus	Sheriff's Office	09-14-2026	Civilian Jailer	\$27.21/hour		A	Job Vacancy Posted on 7/8/2026. Entry Level Salary: \$27.21/hr.
Wines, Brock	Sheriff's Office	09-14-2026	Civilian Jailer	\$27.21/hour		A	Job Vacancy Posted on 7/8/2026. Entry Level Salary: \$27.21/hr.
Sitzmann, Stolen, Tracy	Juvenile Detention	09-28-2026	Youth Worker			S	Retired

The above and foregoing having been submitted is disposed of as follows:

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR:

Melissa Thomas, HR Director

VOTE

SEP 01 2026

OK		NO	_____
OK		NO	_____
OK		NO	_____
OK	_____	NO	_____
OK	_____	NO	_____