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HUMAN RESOURCES DEPARTMENT
MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: September 22, 2026

*** PERSONNEL ACTION CODE:**

A- Appointment R-Reclassification
T - Transfer E- End of Probation
P - Promotion S - Separation
D - Demotion O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Kisner, Nathaniel	Sheriff's Office	08-31-2026	Jail Sergeant	\$40.33/hour	43%=\$12.14/hr	P	Promotion
Vazquez, Laysa	Juvenile Detention	09-10-2026	Youth Worker			S	Resigned
Strain, Janet	Attorney's Office	09-23-2026	Clerk II	\$20.41/hour		A	Job Vacancy Posted on 9/9/26. Entry Level Salary: \$20.41/hr
Jones, Jerome	Juvenile Detention	09-23-2026	Youth Worker - PT	\$23.40/hour		A	Job Vacancy Posted on 8/12/26. Entry Level Salary: \$23.40/hr
Erickson, Nicholas	EMS	09-28-2026	Paramedic - PT	\$28.48/hours		A	Job Vacancy Posted on 7/1/26. Entry Level Salary: \$28.48/hr
Reynolds, Neal	Secondary Roads	09-28-2026	Equipment Operator	\$29.37/hour	3%=\$0.88/hr	R	Per CWA Roads - End of Probation Period, Move to Step 1.
Carney, Kade	Building Services	09-28-2026	Custodian	\$19.24/hour	5%=\$0.89/hr	R	Per AFSCME Courthouse - Move to Step 2. Anniversary Date: 9/30/26
Grieve, Kimberly	Auditor - Elections	12-31-2026	Clerk III			S	Retired

APPROVED BY BOARD DATE:

MELISSA THOMAS, HR DIRECTOR:

Melissa Thomas, HR Director

The above and foregoing
having been submitted
is disposed of as follows:

VOTE

SEP 22 2026

OK		NO
OK		NO
OK		NO
OK		NO
OK		NO