

WOODBURY COUNTY AGENDA ITEM(S) REQUEST FORM

Date: 7/6/2026 Weekly Agenda Date: 7/14/2026

Elected Official / Department Head / Citizen: John Malloy - WCICC-IT CIO

Wording for Agenda Item:

Cyber Security County Tabletop Exercise

Action Required:

Approve Ordinance ☐

Approve Resolution ☐

Approve Motion ☐

Hold Public Hearing ☐

Informational ☒

Attachments ☐

Set Time:

Reviewed by County Attorney's Office: ☐

Background & Financial Impact:

The purpose of the cybersecurity tabletop exercise is to walk through a simulated cybersecurity incident in a controlled environment. The exercise will test our current response plans, identify gaps, and help ensure our leadership team is prepared to make timely, informed decisions during an actual cybersecurity event. The session will be interactive and require real-time input and collaboration. While it is expected to be longer than a typical meeting, leadership participation is essential to the exercise's success. The engagement will be facilitated by our third-party cybersecurity partner, ProCircular. County leadership participation is particularly important, as many of the strategic decisions required during a cybersecurity incident fall within their areas of responsibility. This exercise will demonstrate—and help strengthen—our organization's ability to respond effectively during a real crisis. Active participation enables us to evaluate our current preparedness, identify opportunities for improvement, and strengthen coordination across leadership. While we recognize the time commitment involved, the potential cost of an uncoordinated or delayed response during an actual incident could be far greater. Last fall, we conducted a similar tabletop exercise with City leadership, including the City Manager, City Attorney, Finance Director, and Human Resources Director. Although tabletop exercises are

scheduled for up to five hours, the City exercise was successfully completed in approximately three hours.

Recommendation:

At a minimum, we recommend attendance by the officials identified in the Incident Response Plan, or their designated representatives. Recommended participants include the Board Chairperson, County Attorney, Human Resources Director, County Auditor, and Finance Director.

Approved by Board of Supervisors on March 17, 2026