

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 04/25/2024 Weekly Agenda Date: 04/30/2024

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Chairman Matthew Ung

**WORDING FOR AGENDA ITEM:**

Presentation of missing context related to Supervisor Taylor's following items, and the harmful impact caused by a lack of patience causing incomplete information being conveyed to the public about the Law Enforcement Center's property insurance premium

**ACTION REQUIRED:**

- |  |  |   |
|--|--|---|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/>              | Approve Motion <input type="checkbox"/>         |
| Public Hearing <input type="checkbox"/>    | Other: Informational <input checked="" type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

**EXECUTIVE SUMMARY:**

See attached email. Supervisor Taylor implies there are only two options. But in fact, nothing needs to be "reallocated" away from the FY25 budget because the FY25 expense will be paid within FY25.

**BACKGROUND:**

On April 23, 4 of 5 supervisors stated they would vote against further reducing the maintenance budget for building services director Kenny Schmitz, given the legitimate expenses it funds. Supervisor Taylor has submitted his item for "action" and I have changed it to "information." If Taylor wants to move a reduction that fails, or vote against the budget on May 7, he can still do so.

**FINANCIAL IMPACT:**

The \$177,000 property insurance premium for the LEC is covered in full by the increase of \$400,000 to the self-liability fund in the FY25 budget, which the board already did. The Building Services LEC maintenance budget covers utilities, cleaning supplies, tools, inspections, permits, HVAC programming, etc.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

The above advice on the liability fund from the budget director was received by calling the budget director and asking, rather than a lengthy agenda item by Supervisor Taylor causing needless concern. In my opinion, the fact that Taylor causes needless concern may be a reason he is the only supervisor who has not been invited to tour the jail construction site.

**ACTION REQUIRED / PROPOSED MOTION:**

Supervisor Taylor also submitted his agenda item regarding the LEC lease as "action" and I have changed it to "information." There is no action required to "receive into the record" anything published in the board's agendas, as everything submitted is already published online. Taylor is well aware of this. A vote to receive already-submitted information is, again, needless.

## Re: LEC Property Insurance

Dennis Butler <dbutler@woodburycountyiowa.gov>

Thu 4/25/2024 10:39 AM

To: Matthew A. Ung <matthewung@woodburycountyiowa.gov>

No. He did not discuss FY 25 with me

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**From:** Matthew A. Ung <matthewung@woodburycountyiowa.gov>

**Sent:** Thursday, April 25, 2024 9:39:49 AM

**To:** Dennis Butler <dbutler@woodburycountyiowa.gov>

**Subject:** LEC Property Insurance

Dennis,

I'm documenting our conversation this morning. You explained to me the budgeting process for paying for the new Law Enforcement Center's property insurance. Gallagher provided a \$177,455.28 annual quote from Chubb. Initially, when the LEC Authority estimated a completion date before July 1, 2024, we thought this might be due within FY24's current budget, would be funded out of reserves, and that's why you accurately and publicly said we don't have the money [in the budget]. At that point, our main option would be to fund it out of reserves.

A week or two later, the LEC Authority revised their estimated completion date to be after July 1, 2024, and this was significant because it meant the premium would certainly be due in next year's FY25 budget rather than FY24. Per Gallagher, the insurance would not go into effect until there is an occupancy certificate, and the initial quarterly payment would be due within 30 days of binding. Following this change in the estimated completion date, you told me your plan became to fund this insurance premium through the self-liability fund. For FY25, you recommended--and the board has already received--an increase in that FY25 budget from \$1 million to \$1.4 million. While decreasing the countywide tax rate, the board has thus far allocated an additional \$400,000 to this line item which will pay for the \$177,455.28 insurance premium.

All of this is planning based upon a quote and an estimated completion date, rather than a confirmed bill and a confirmed completion date. While it would have been a priority consideration if due in FY24, knowing it is fully funded out of the FY25 budget means other budget items took priority as we are approaching the final certification of the FY25 budget.

Before the April 23<sup>rd</sup> meeting, I told Supervisor Taylor that you desired to be present during the April 30<sup>th</sup> meeting to discuss his agenda item regarding reallocating funding to pay for this premium, and I asked if he would be willing to wait until you, our budget director, was present. Instead of waiting one week for you to return from medical leave, he insisted that his item be presented on April 23<sup>rd</sup>, and so it was.

Knowing all of this leads me to ask you a question. Between your plans to shift from funding via FY24 reserves to FY25's already-increased insurance budget, did Supervisor Taylor ask you for input or advice?

**Matthew Ung, M.B.A., M.Th.**

*Chairman, Woodbury County Board*

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