

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 12-11-2024

Weekly Agenda Date: 12-17-24

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Deputy Auditor Skaff

WORDING FOR AGENDA ITEM:

Discuss and approve reallocation of ARPA appropriations

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

According to American Rescue Plan Act ("ARPA") rules, all funds must be obligated by Dec. 31, 2024, and must be spent in obligated projects by Dec. 31, 2026. It is recommended to reallocated ARPA admin allocations to a current need in the Sheriff's Office.

BACKGROUND:

Currently, there are funds remaining in the amount of \$19,300.00 in ARPA10 administration. The funds have been allocated for the Baker Group and UHY for administering ARPA. History shows that Calendar Year 2024 has had \$3,600.00 in expenses with only \$400.00 expensed in the last quarter.

The Sheriff is in need of 5 tasers at a cost of \$18,466.80. It is recommended to reallocate this amount from ARPA10 to ensure that Woodbury County is expending the funds for current county needs.

Additionally, ARPA15 is complete and has \$19.36 remaining due to a payroll correction. These funds can be reallocated. ARPA 9 and ARPA 16 show a very small amount that was over expended. To reconcile those with the grant reporting, .04 should be reallocated to ARPA 09 and .50 should be reallocated to ARPA 16.

Summary:

- Move \$19.36 from ARPA15 - Attorney Wages (due to a past payroll correction)
- Move \$18,447.98 from ARPA10- ARPA Admin Fees. remaining allocation in ARPA10 will be \$852.02
- Move .04 to ARPA 09- Auditor and Treas Appointed deputies - to balance small over expense on this line
- Move .50 to ARPA16- \$1500 Retention payment to Co Atty - to balance small over expense on this line
- Create ARPA 27 - \$18,466.80 allocated for 5 tasers for the Sheriff's Office.

FINANCIAL IMPACT:

n/a

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve to reallocate ARPA funds as indicated in the background.

ACTION REQUIRED / PROPOSED MOTION:

Motion by second by to reallocate \$18,447.98 from ARPA10 and \$19.36 from ARPA15 to create ARPA27 to purchase 5 tasers in the amount of \$18,466.80 and to balance small variance on ARPA 09 (\$.04) and ARPA 16 (\$.50).